

Tool Required:Phillips screwdriver

H5 Phillips Machine

C5 Large File Bar x 1

C6 File Bar Clip x 2

Screw x 20

Product Registration

Registering your new BDI product allows us to send you important product updates, service information and helpful hints related to your BDI products. Register today and you will be entered to win free a BINK table from BDI. www.bdiusa.com/product-registration/

Placement and Maintenance

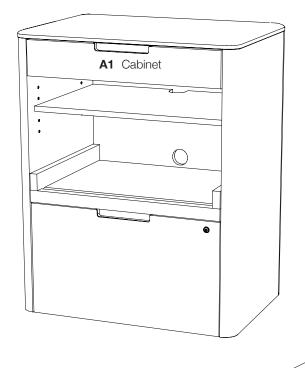
Sola[™] Office furniture is designed for indoor use on level floors. Clean surfaces with a moist cloth.

Your Sola™ Office furniture is engineered for easy assembly. Carefully follow this procedure to prevent any damage. Do not use power tools for assembly of this product.

Step 1

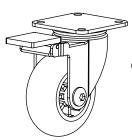
Unpack and identify the parts listed below. The assembly workspace should be a non-marring surface such as carpet. For missing hardware pieces, please contact BDI Customer Service at: customerservice@bdiusa.com.

For all other concerns, please contact your BDI retailer.









C11 Drawer liner

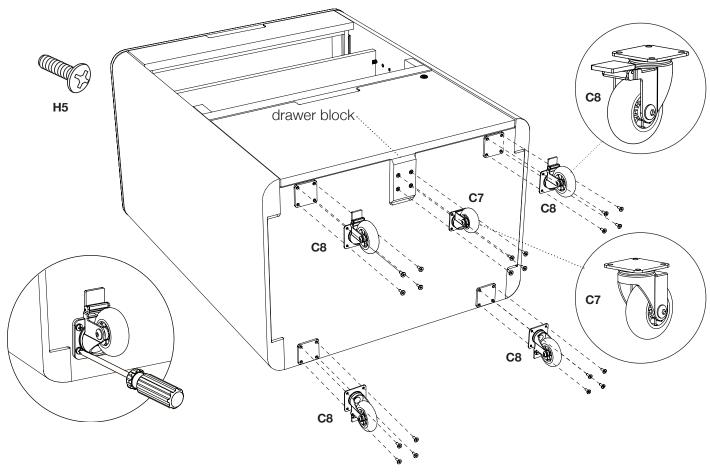
C8 Locking Swivel Caster x 4

Designed by Matthew Weatherly.

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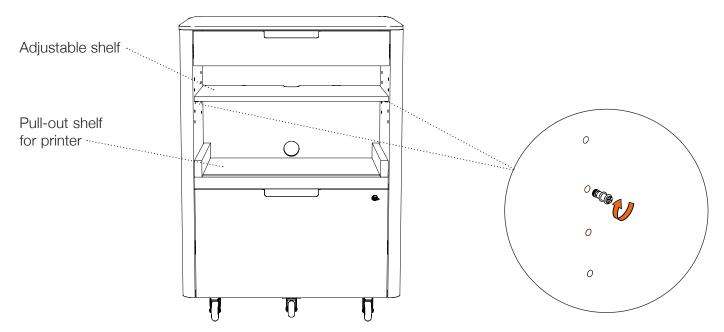
Made in China. 6.14.2018 V1

Step 2 - Lay **Cabinet** on its back side. Attach **4 swivel locking casters C8** to the corners of the cabinet bottom panel using **16 screws H5** and tighten with a **Phillips screwdriver**. Attach **small swivel caster C7** to the drawer block as shown using **4 screws H5**.



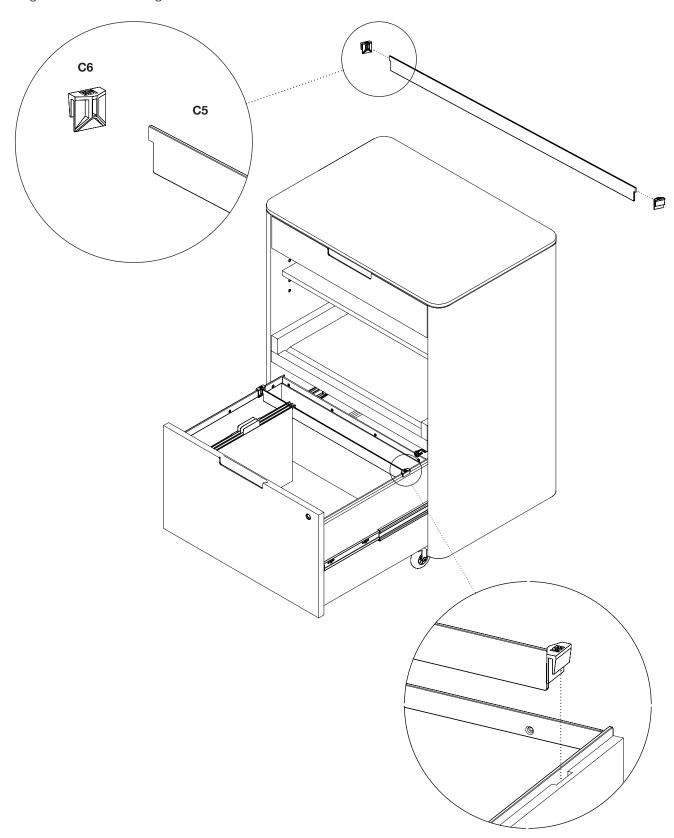
Step 3 - Adjust shelf if needed

The shelf position can be adjusted by unscrewing the 4 shelf pins and moving them up or down to the desired level.



Step 4 - File Bar Installation (Letter File)

For letter files facing sideways, attach **File Bar Clip C6** to both ends of **Large File Bar C5** as shown. Place the file bar assembly in the notches located on the left and right drawer side panels. For legal files, remove the Large File Bar and hang file folders on the front and rear rails.



Step 5 - Install Drawer LinerOpen the top drawer and install the drawer liner. Place grippy side down.

