

# ASSEMBLY INSTRUCTIONS

MODEL #

**FM-BK107-F**

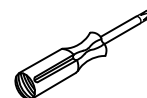
Questions?

GIVE US A CALL : 1-888-980-5122  
MON-FRI 8.30AM - 5.30PM (PT)

## TOOL REQUIRED



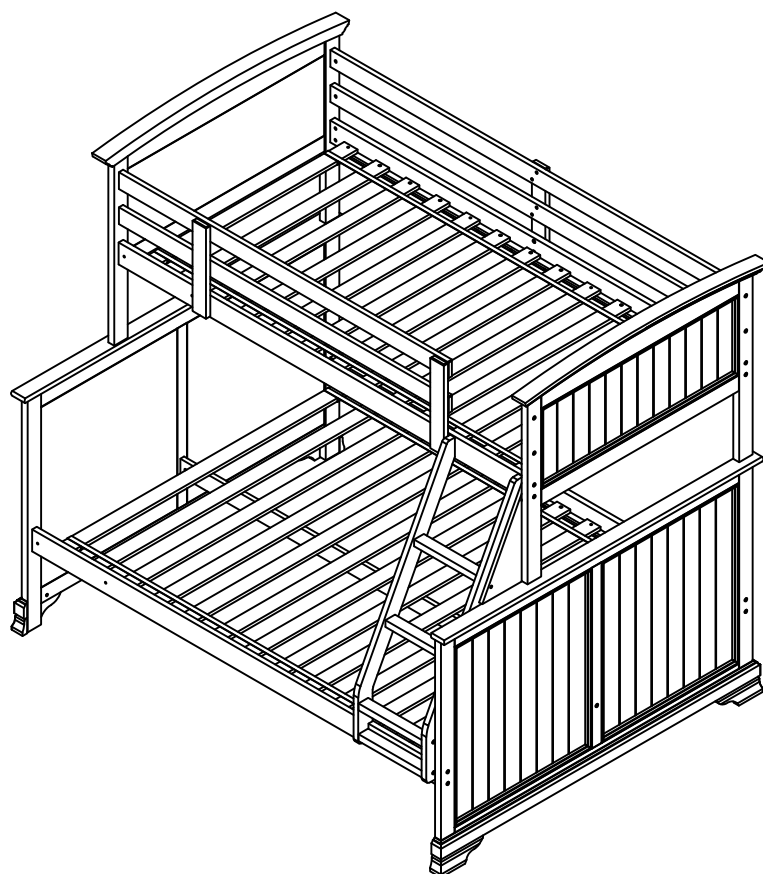
Allen Wrench  
(Included)



Phillips  
Screwdriver  
(Not Included)



2 - People  
Recommended



**NO. 9,200,656**  
Insert & Lock Joint  
Structure

## ASSEMBLY RATING



EASY —————> DIFFICULT

The Assembly Rating is a  
5-point system showing the  
level of effort needed to  
assemble a specific product.



Thank you for your purchase!

We hope you enjoy this new addition to your home for many years to come.

Our commitment to providing quality products does not simply end when you purchase our product. We fully stand behind our products from start to finish. Our customer service department is available Monday – Friday 8:30 AM – 5:30 PM Pacific Time and can help with assembly questions as well as, if necessary, replacing damaged or missing parts. To help expedite our service, please have these assembly instructions readily available, along with your order receipt.



**Consumer Hotline**  
Toll-Free 1-888-980-5122



**WEBSITE**  
[www.foagroup.com](http://www.foagroup.com)



**Monday to Friday**  
8:30AM- 5:30PM (PT)



**E-MAIL**  
[cs.ec@foagroup.com](mailto:cs.ec@foagroup.com)



foagroup



FurnitureOfAmerica



## **CHECK BEFORE STARTING**



### **Are you missing anything?**

Double-check all parts, hardware and accessories listed are all accounted for.



### **Check out our Quick Tips!**

We recommend reviewing the pre-assembly handouts. Even experts need a refresher now and then!



### **Should we send any replacements?**

Are there any irregularities or flaws in the parts? We can send replacements!



### **Prep Time!**

Please review the assembly instructions and all diagrams prior to assembling.

# PRE ASSEMBLY INTRODUCTION

We understand building ready-to-assemble furniture can be a challenging experience for some. To help avoid confusion, we have provided some helpful tips that may speed up the process.



## Teamwork

ALWAYS have at least two people to help with transporting and assembling the product to avoid potential injury and/or damage.



## Suitable Location

Assembling near the area of the intended location is highly recommended.



## Sufficient Space

Make sure you have enough space to move around during the assembly.



## Avoid Scratches

Use cardboard, blankets or a carpeted area while assembling furniture to prevent to prevent scratches and damages.



## Flat Surface

Make sure the furniture rests on a flat and level surface with each leg evenly touching the floor.

# ASSEMBLY AND CARE ADVICE



**FAILURE TO FOLLOW THE GUIDELINES BELOW MAY  
RESULT IN INJURY AND/OR PROPERTY DAMAGE.**



Position each part correctly  
and insert screws or bolts into  
their respective holes.



Turn clockwise to tighten and  
only tighten when step is  
completed or when instructed  
to do so.



Use the appropriate hand tools  
or power tools for assembly.  
Select steps, such as tightening  
screws and/or bolts, may require  
hand tools to avoid causing  
damage during assembly.



Save the instructions and store  
any supplied tools for later  
maintenance.

After two weeks, check and  
tighten any loose hardware and  
repeat again every six months  
thereafter.

**IT IS THE USER'S RESPONSIBILITY TO MAINTAIN THE FURNITURE. THE HARDWARE MAY LOOSEN OVER TIME AND MAY CAUSE THE FURNITURE TO BE WOBBLY AND UNABLE TO SUPPORT ITS INTENDED WEIGHT CAPACITY. THIS MAY LEAD TO COLLAPSE AND MAY CAUSE SERIOUS INJURY.**

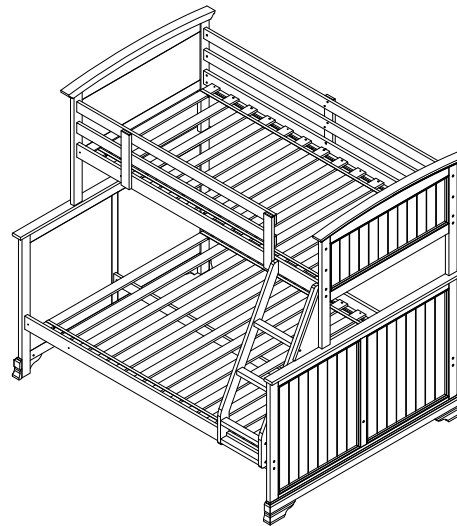


# TWIN FULL BUNK

FM-BK107-F

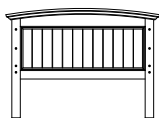


- Please keep instructions for future reference.
- Check the quantity and irregularity of parts and hardware before you start.



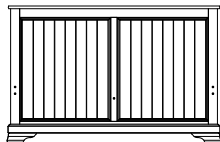
## PARTS

**A**



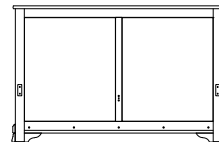
UPPER HEADBOARD/  
FOOTBOARD  
2pcs

**B**



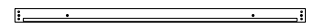
LOWER HEADBOARD  
1pc

**C**



LOWER FOOTBOARD  
1pc

**D**



LOWER FRONT  
SIDE RAIL  
1pc

**E**



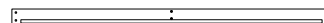
LOWER REAR  
SIDE RAIL  
1pc

**F**



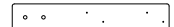
UPPER FRONT  
SIDE RAIL  
1pc

**G**



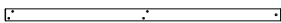
UPPER REAR  
SIDE RAIL  
1pc

**H**



GUARD RAIL  
SUPPORT  
3pcs

**I**



FRONT GUARD RAIL  
2pcs

**J**



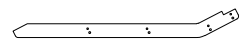
REAR GUARD RAIL  
2pcs

**K**



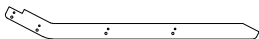
CENTER RAIL  
1pc

**L**



LADDER (LEFT)  
1pc

**M**



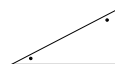
LADDER (RIGHT)  
1pc

**N**



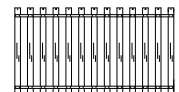
LADDER STRETCHER  
4pcs

**O**



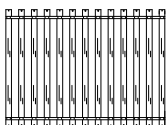
TRIANGLE PANEL  
1pc

**P**



UPPER SLAT  
1set

**Q**



LOWER SLAT  
1set

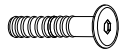
## HARDWARE

1



JCBC M6 x 70mm  
32pcs

2



JCBC M6 x 30mm  
10pcs

3



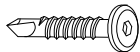
JCBC M6 x 16mm  
6pcs

4



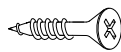
JCN NUT  
6pcs

5



JCBC-W M6 x 28mm  
16pcs

6



WOOD SCREW  
4.0 x 28mm  
50pcs

7



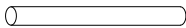
WOOD DOWEL  
Ø10 x 30mm  
16pcs

8



BARREL NUT  
M6 x 13mm  
32pcs

9



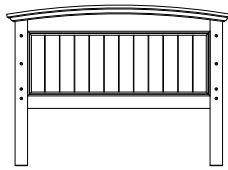










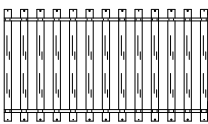
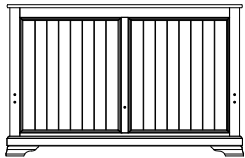
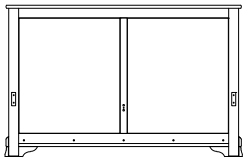
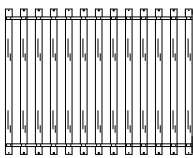
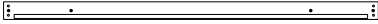



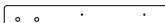
METAL HOLLOW PIN  
4pcs

10

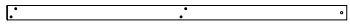
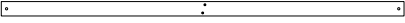

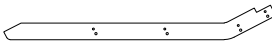
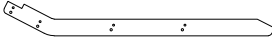
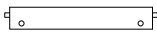



ALLEN KEY M4  
1pc

## FM-BK107-F is packed in 3 cartons

Carton	Designation		Part	Hardware
FM-BK107WH-F-1	Upper Headboard/ Footboard	A	 X 2	 #1 X 32  #2 X 10  #3 X 6  #4 X 6  #5 X 16  #6 X 50  #7 X 16  #8 X 32  #9 X 4  #10 X 1
	Upper Slat	P	 X 1	
FM-BK107WH-F-2	Lower Headboard	B	 X 1	
	Lower Footboard	C	 X 1	
	Upper Slat	Q	 X 1	
FM-BK107WH-F-3	Lower Front Side Rail	D	 X 1	
	Lower Rear Side Rail	E	 X 1	
	Upper Front Side Rail	F	 X 1	
	Upper Rear Side Rail	G	 X 1	
	Guard Rail Support	H	 X 3	

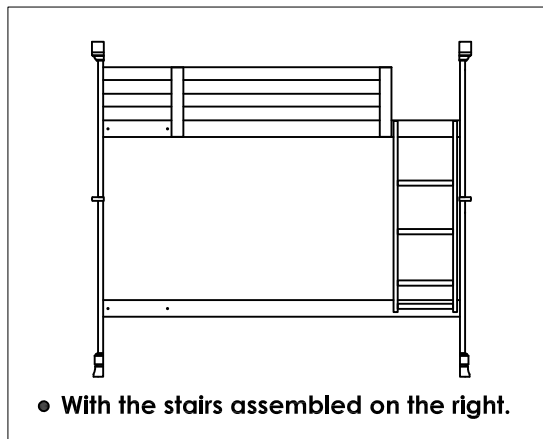
## FM-BK107-F is packed in 3 cartons

Carton	Designation		Part	Hardware
	Front Guard Rail	I	 X 2	
	Rear Guard Rail	J	 X 2	
	Center Rail	K	 X 1	
	Ladder (Left)	L	 X 1	
	Ladder (Right)	M	 X 1	
	Ladder Stretcher	N	 X 4	
	Triangle Panel	O	 X 1	

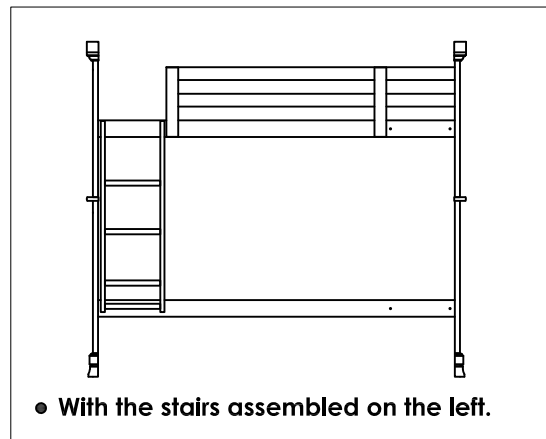


# ASSEMBLY INSTRUCTION

## STEP 1







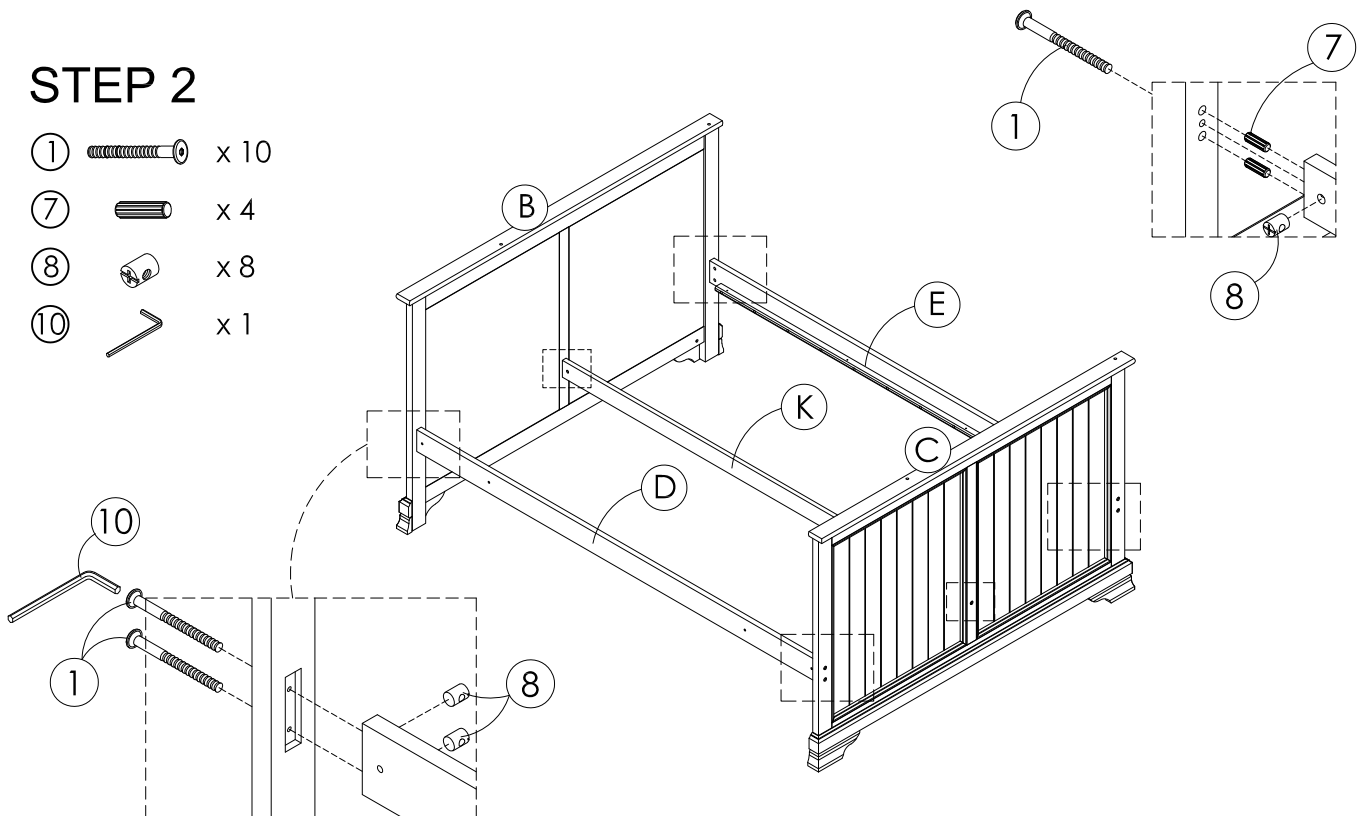
OPTION 1



OPTION 2




## STEP 2

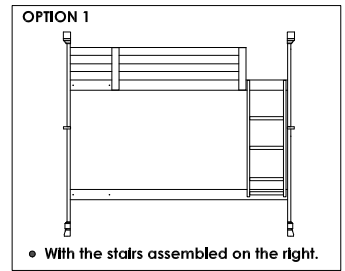
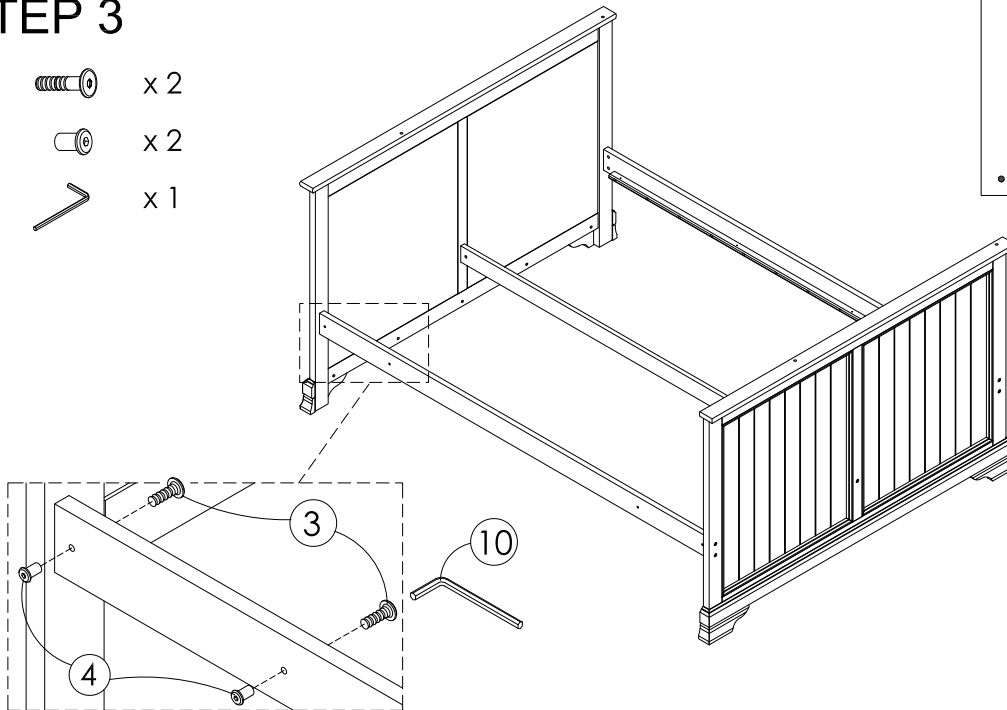
- ①  x 10
- ⑦  x 4
- ⑧  x 8
- ⑩  x 1






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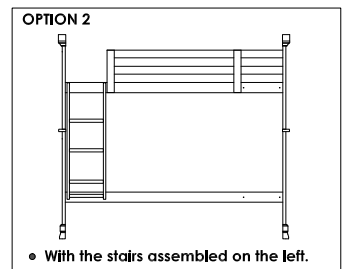
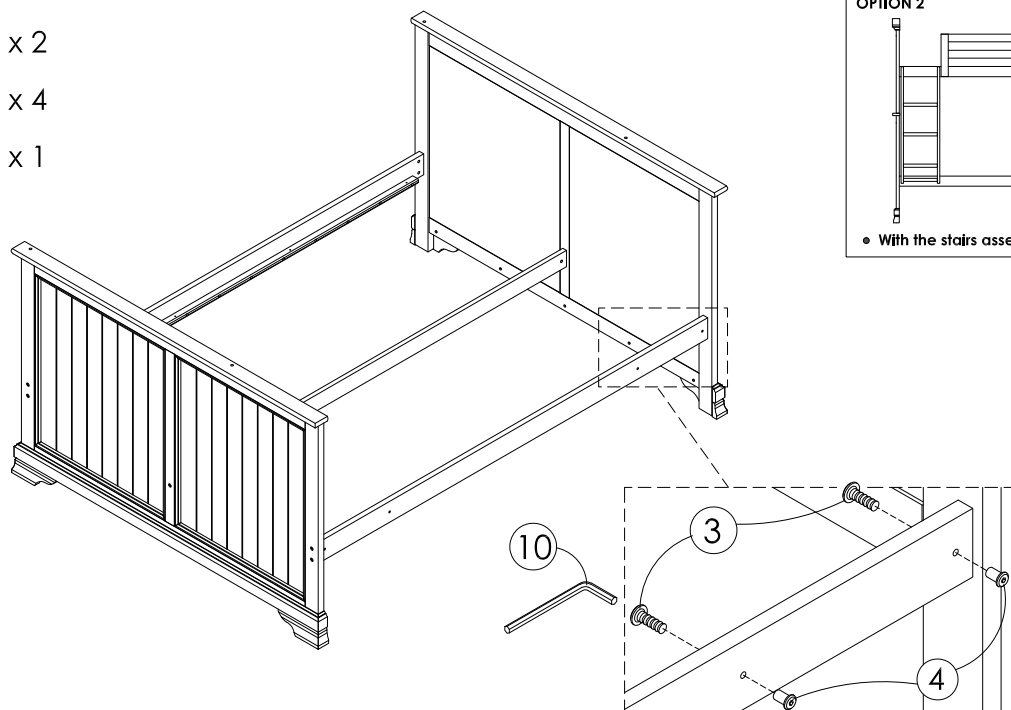
## STEP 3

- ③  x 2
- ④  x 2
- ⑩  x 1





## STEP 4

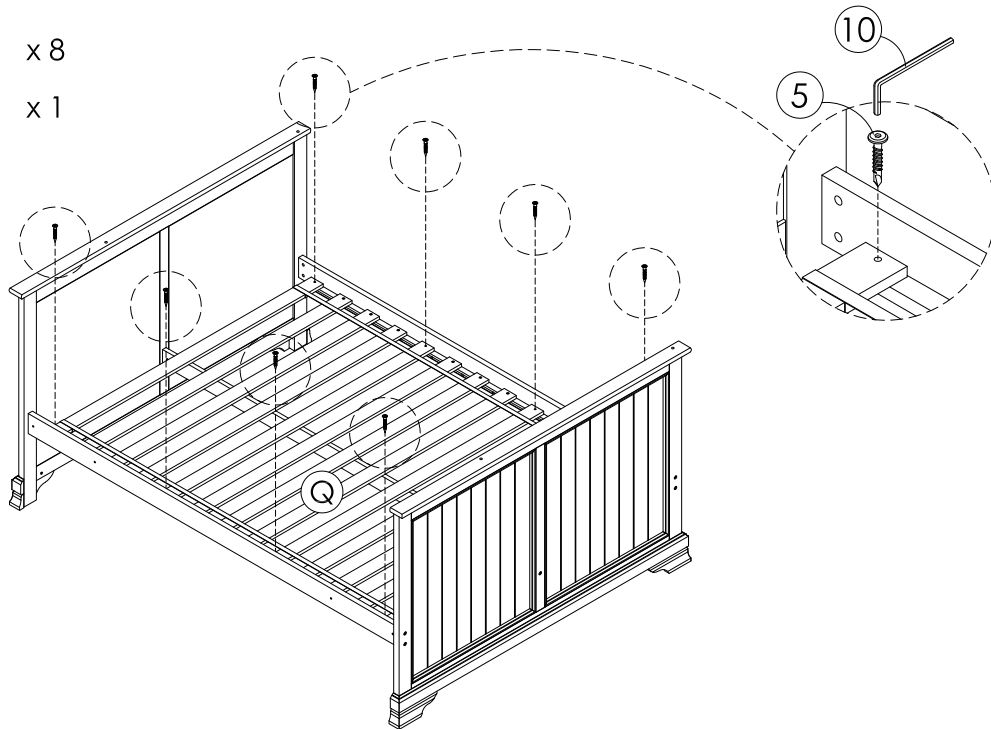
- ③  x 2
- ④  x 4
- ⑩  x 1




# ASSEMBLY INSTRUCTION

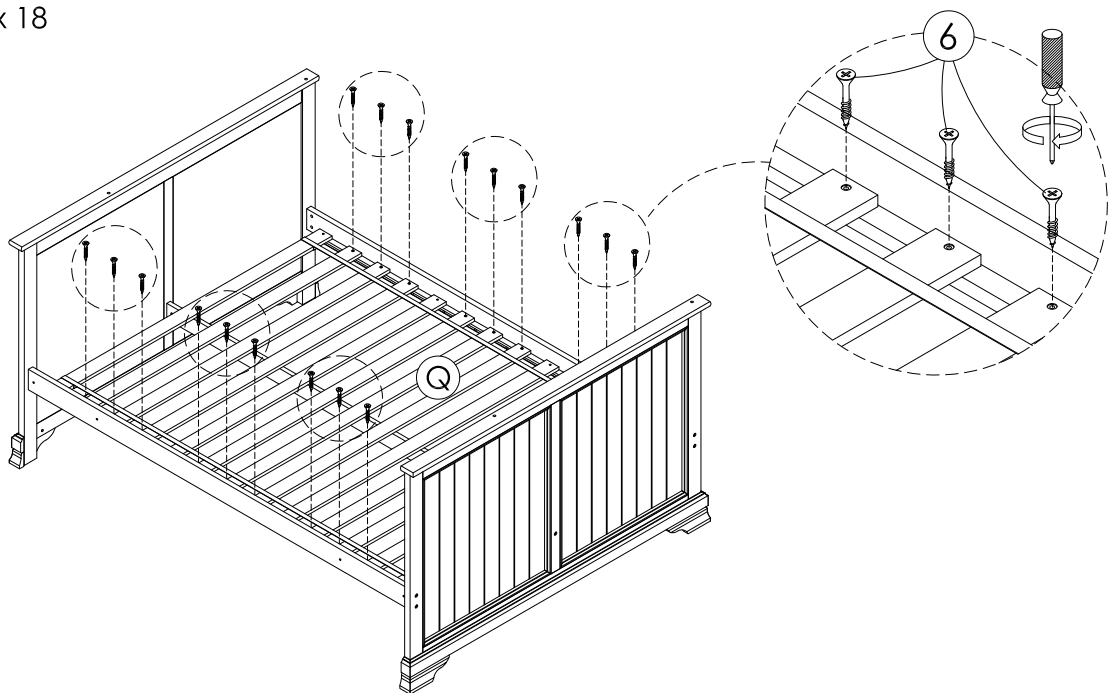
## STEP 5

- ⑤  x 8  
⑩  x 1







## STEP 6

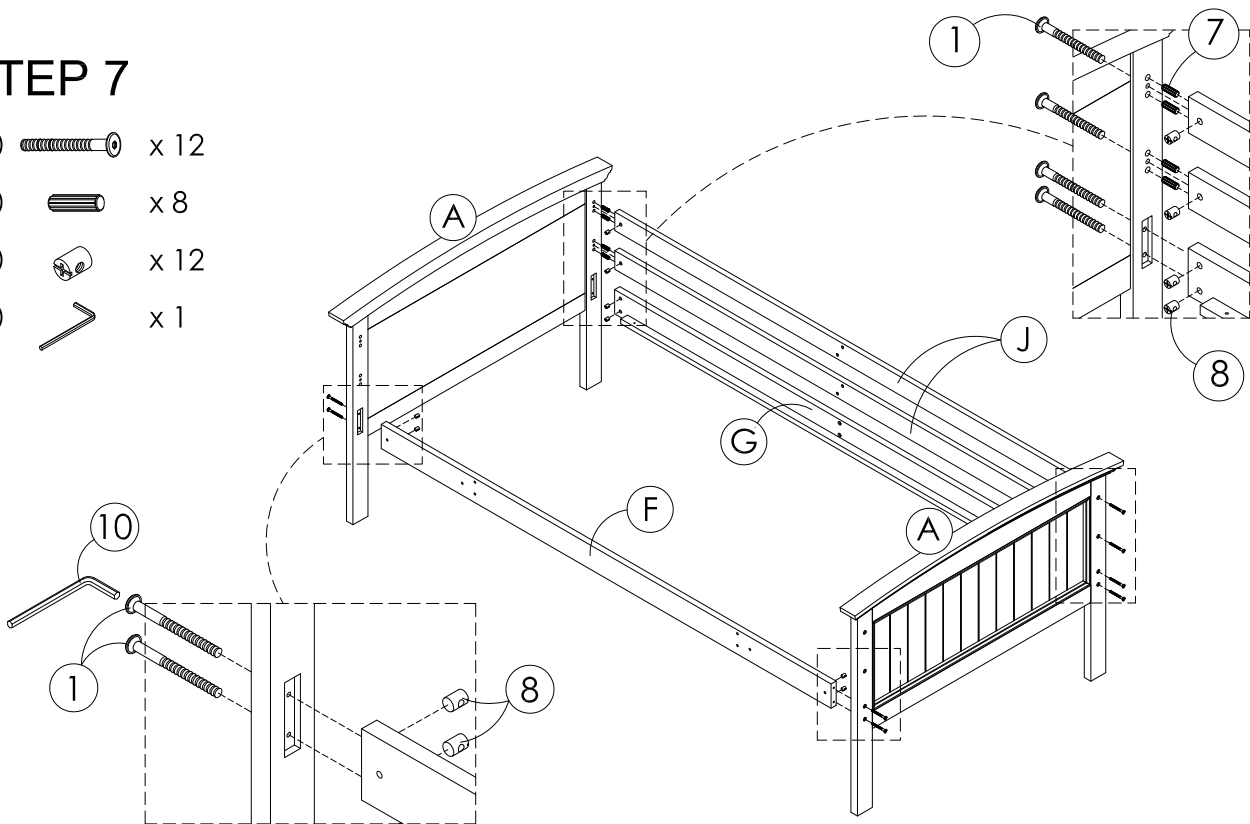
- ⑥  x 18







# ASSEMBLY INSTRUCTION

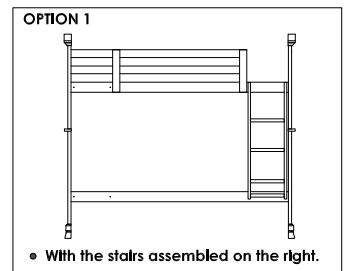
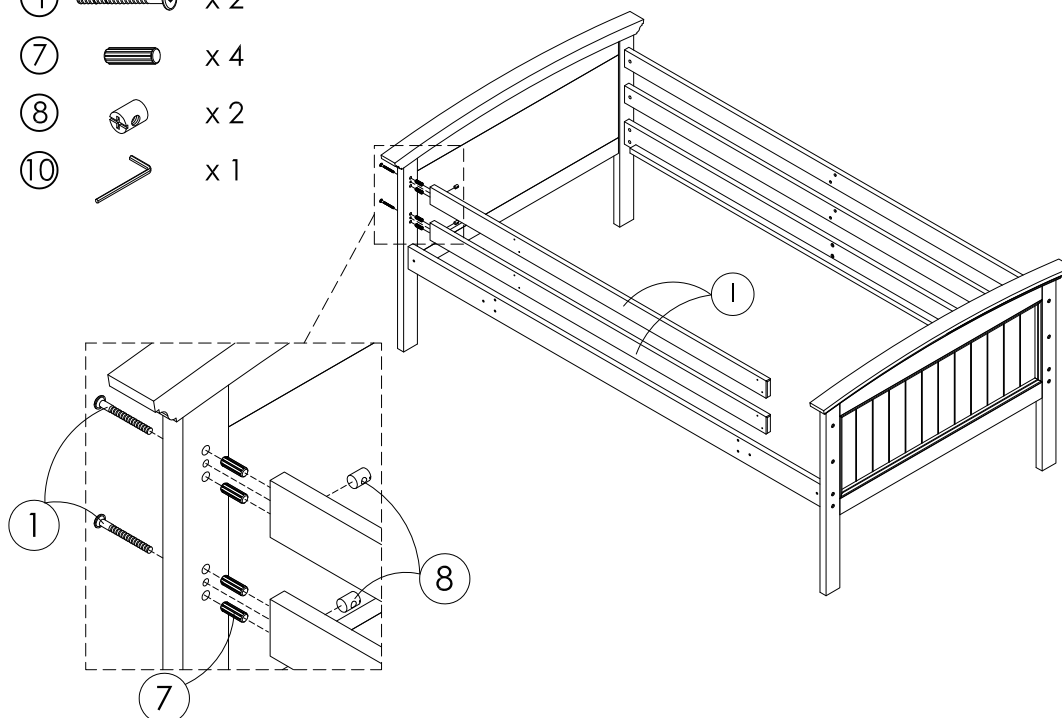
## STEP 7

- ①  x 12
- ⑦  x 8
- ⑧  x 12
- ⑩  x 1






## STEP 8

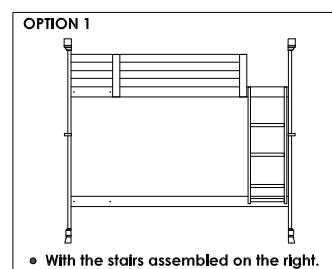
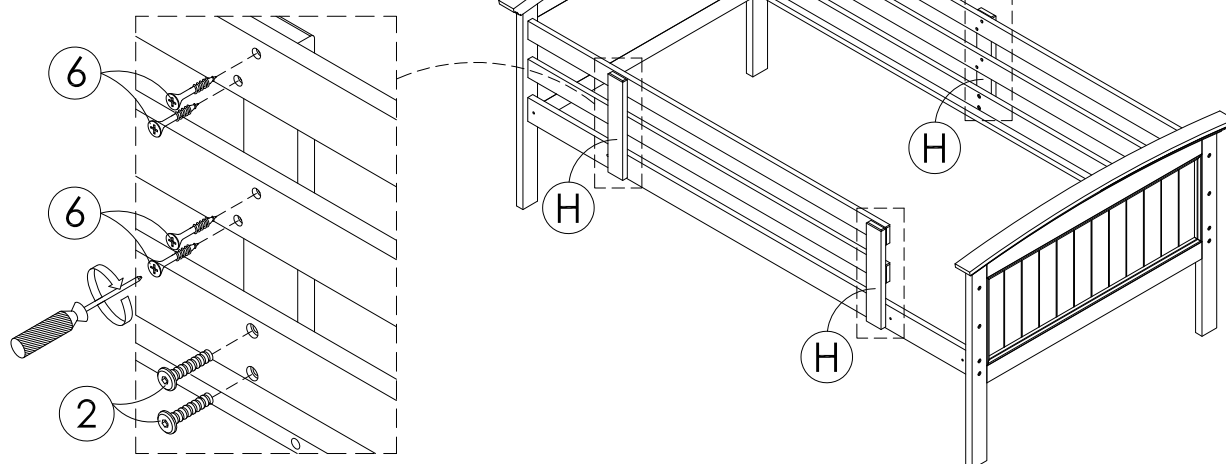
- ①  x 2
- ⑦  x 4
- ⑧  x 2
- ⑩  x 1






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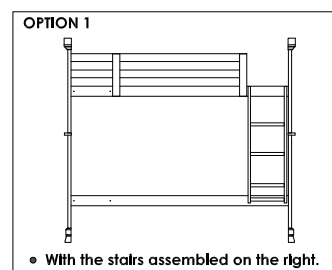
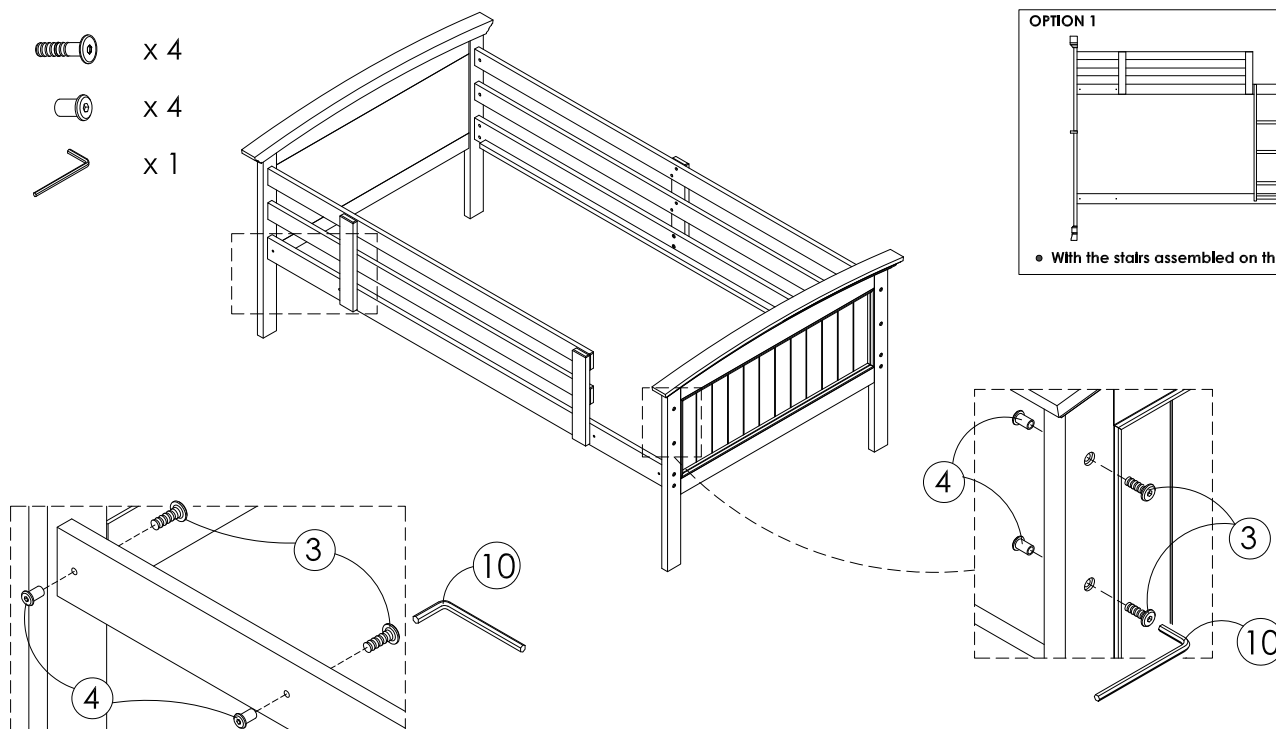
## STEP 9

- ②  x 6
- ⑥  x 12
- ⑩  x 1







## STEP 10

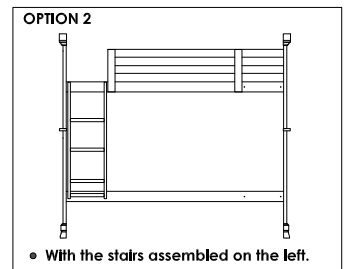
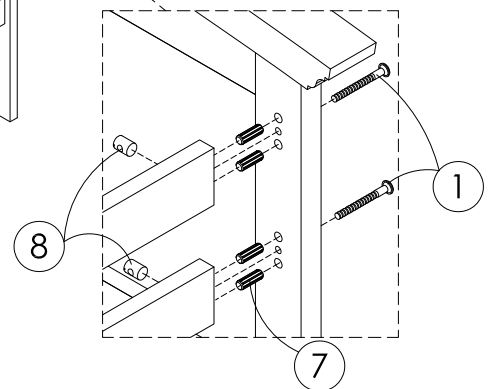
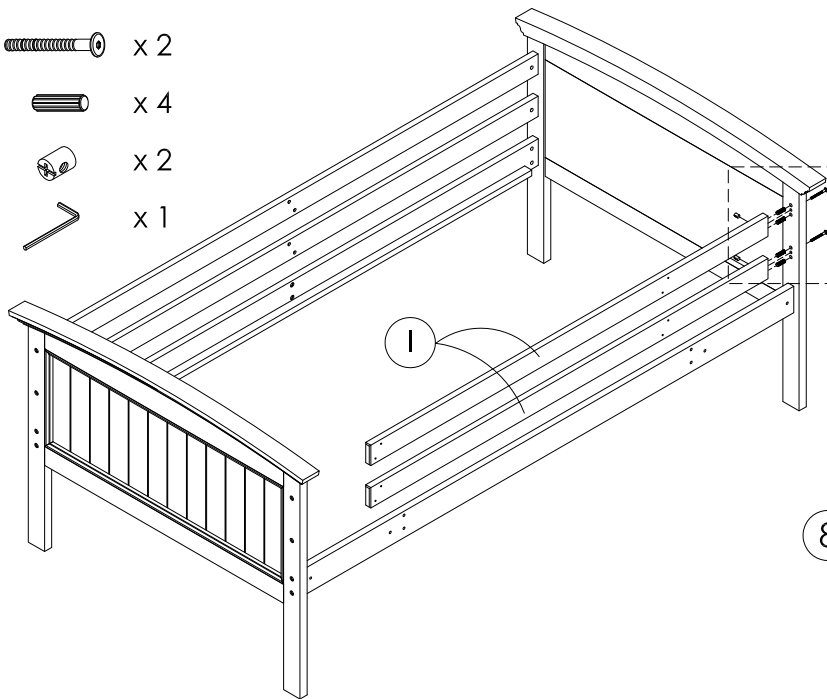
- ③  x 4
- ④  x 4
- ⑩  x 1






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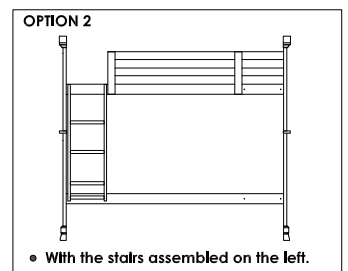
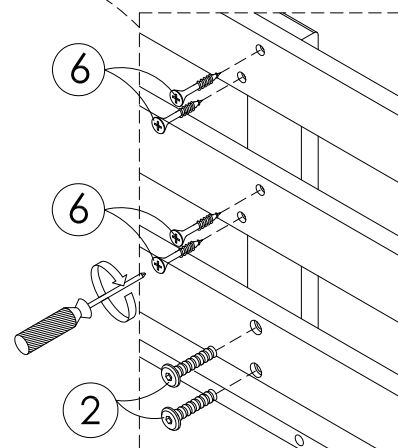
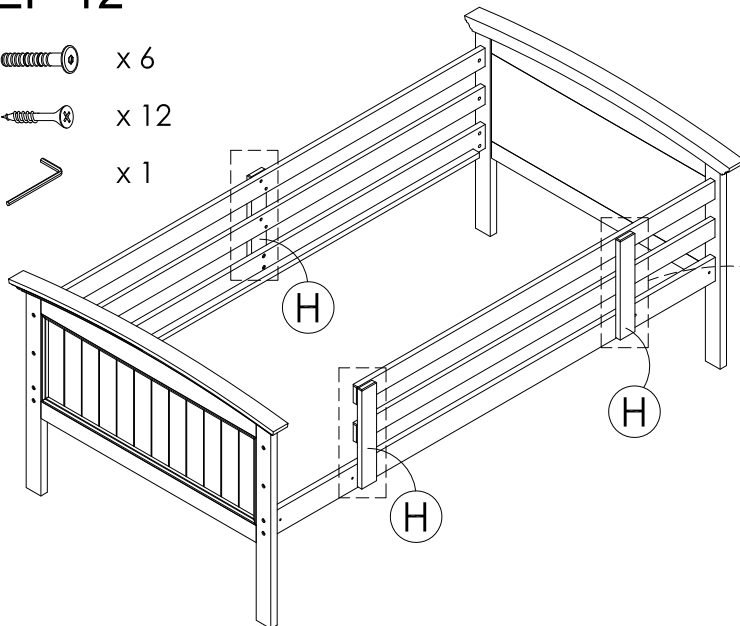
## STEP 11

- ①  x 2
- ⑦  x 4
- ⑧  x 2
- ⑩  x 1






## STEP 12

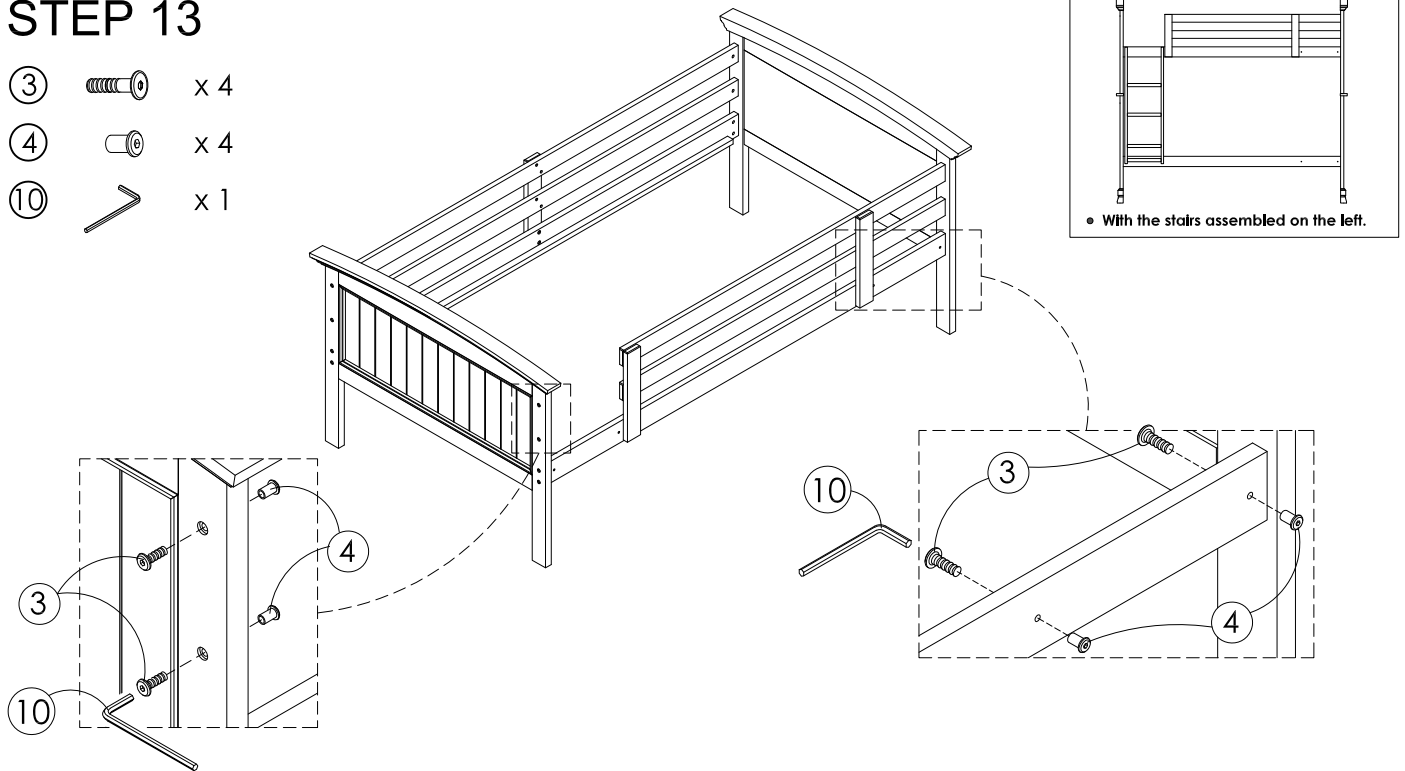
- ②  x 6
- ⑥  x 12
- ⑩  x 1





# ASSEMBLY INSTRUCTION

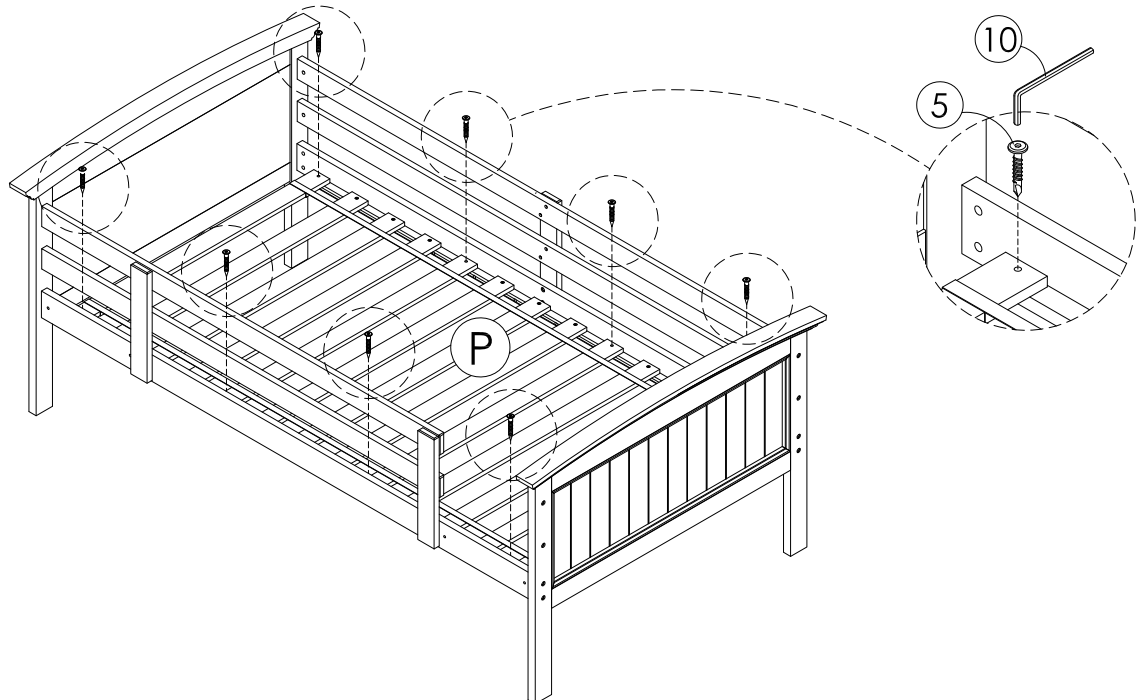
## STEP 13

- ③  x 4
- ④  x 4
- ⑩  x 1



## STEP 14

- ⑤  x 8
- ⑩  x 1

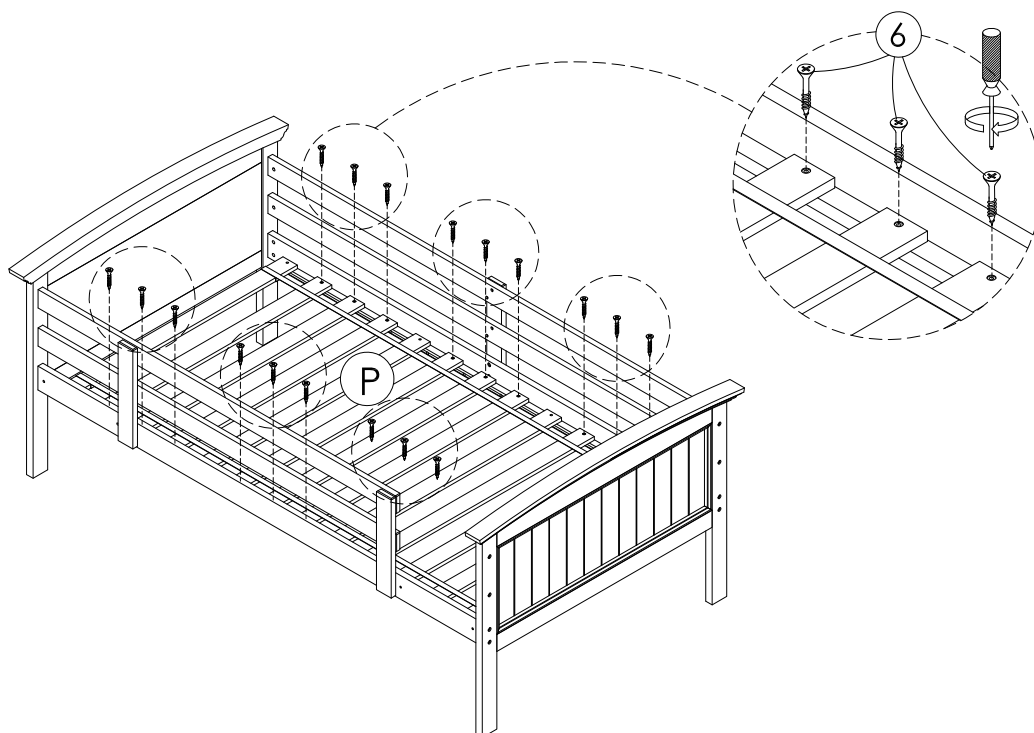





# ASSEMBLY INSTRUCTION

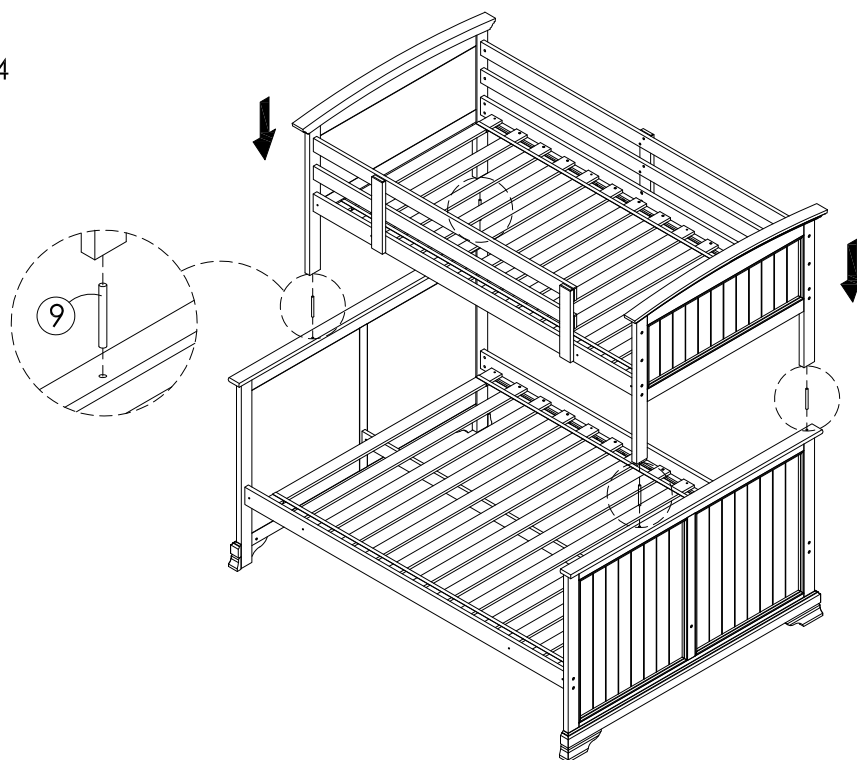
## STEP 15

⑥  x 18






## STEP 16

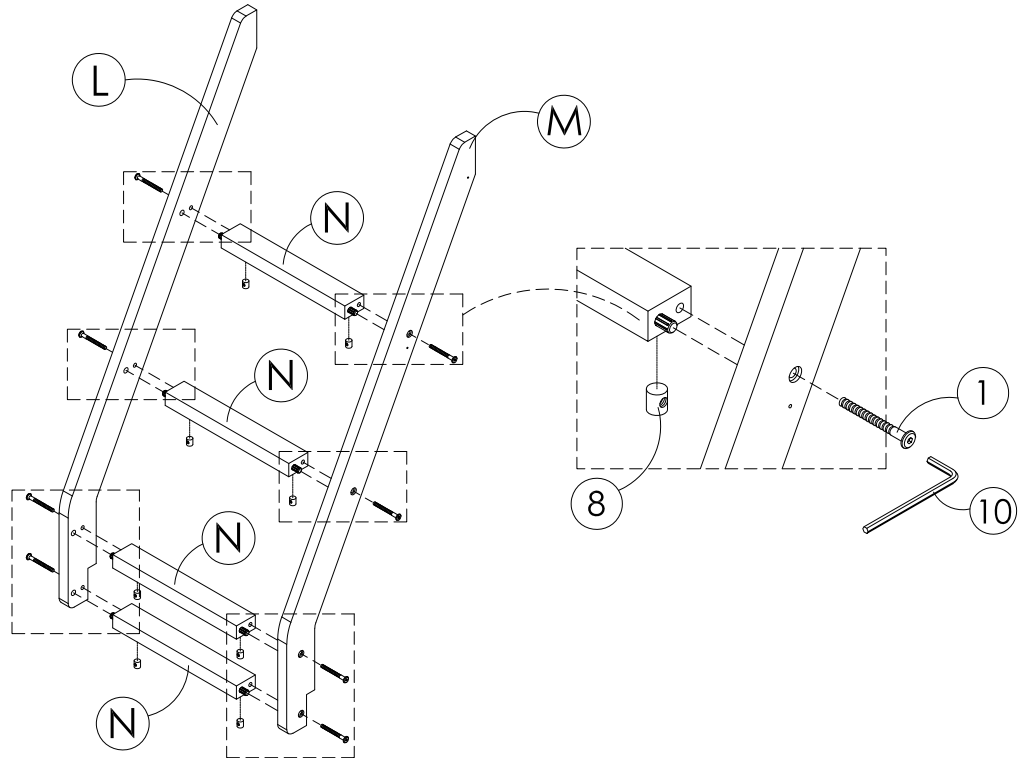
⑨  x 4




# ASSEMBLY INSTRUCTION

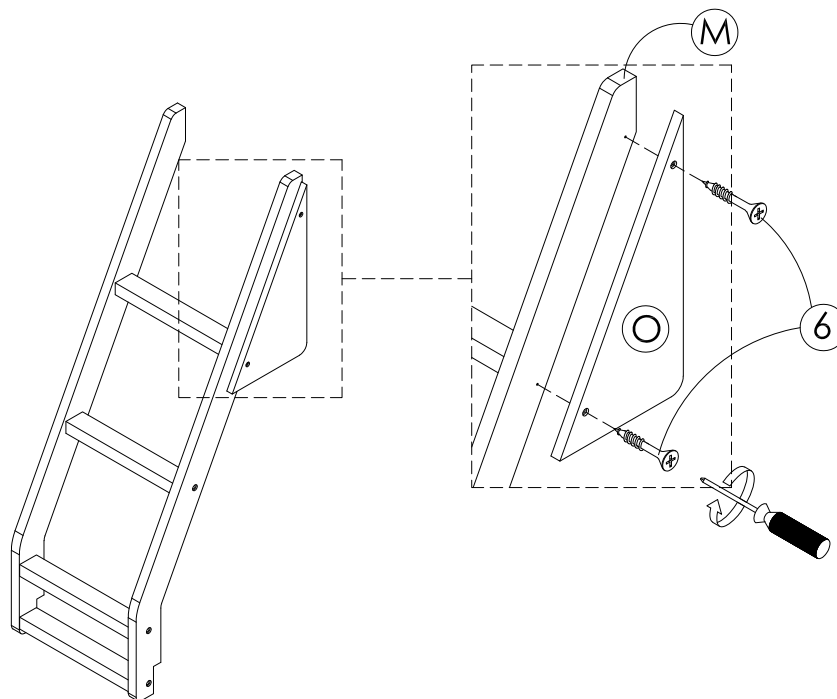
## STEP 17

- ①  x 8
- ⑧  x 8
- ⑩  x 1



## STEP 18

- ⑥  x 2

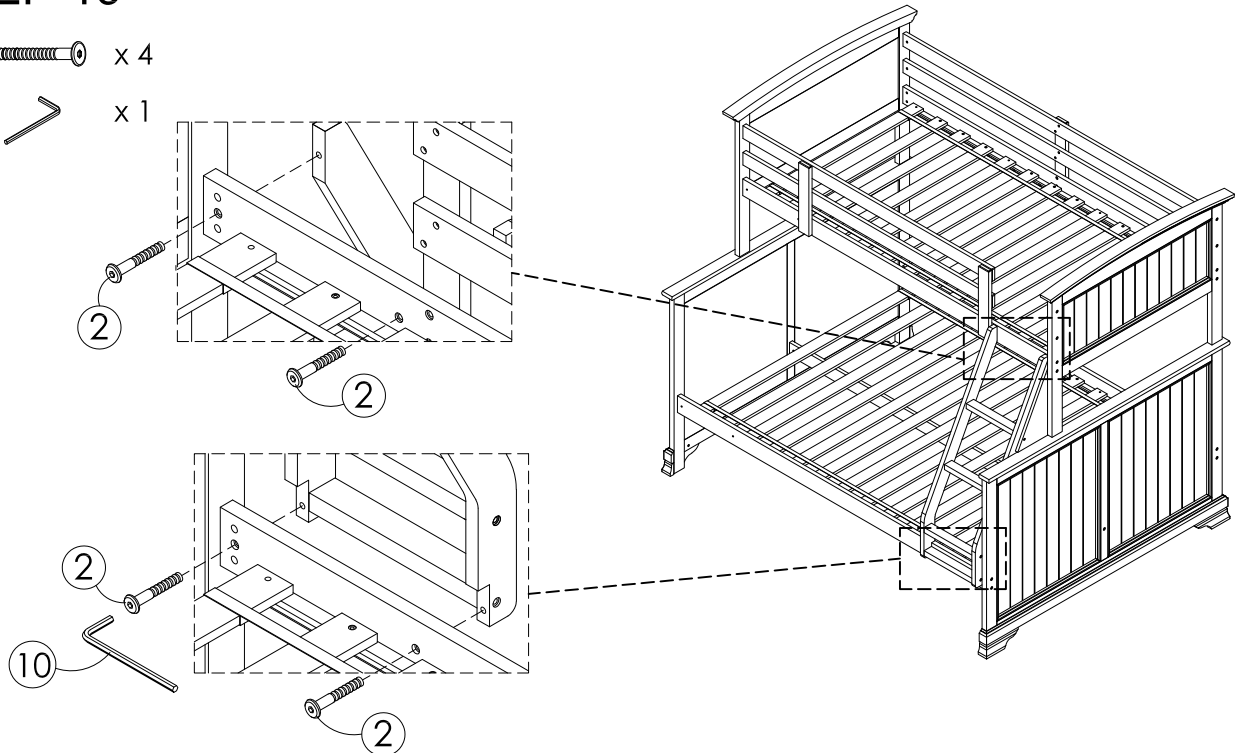


# ASSEMBLY INSTRUCTION

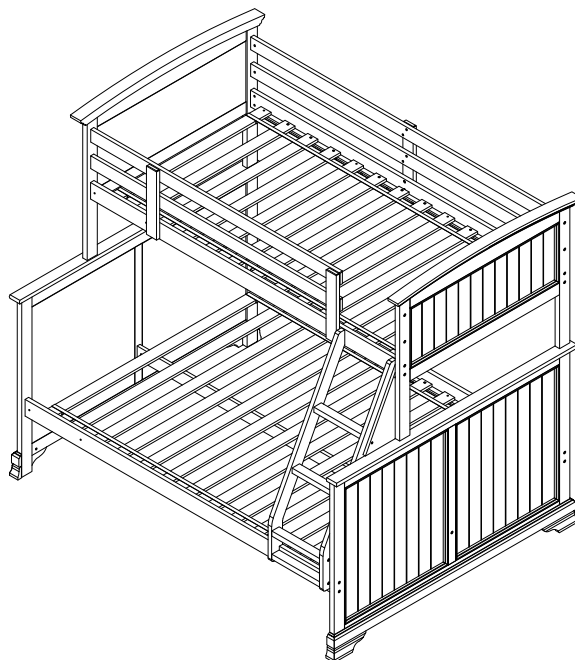
## STEP 19

②  x 4

⑩  x 1



## COMPLETE



### ASSEMBLY COMPLETED



Please ensure the furniture rest on an even and flat surface. If the product wobbles or feels loose, double-check all bolts and/or screw are properly tightened and secured.



#### Keep this handy!

Please retain this instruction manual and any order-related information for future reference.



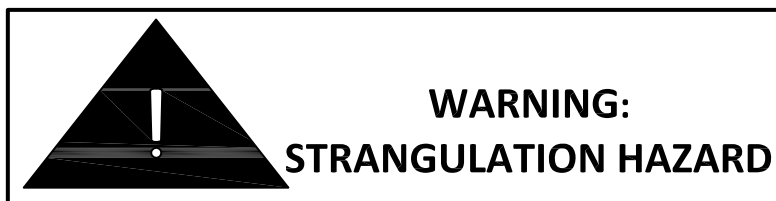
#### Lift, don't drag!

To avoid damage to product please always LIFT the product when transporting or adjusting the placement.

This product is intended for RESIDENTIAL USE ONLY and not for commercial use.

## Safety Warnings for Bunk Beds

1. Read and follow the information on the WARNING labels shown on the end structure of the upper bunk and on the carton.
2. Do not remove warning labels from the bed.
3. Keep these instructions for future use.
4. **IMPORTANT:** The proper sizes for the UPPER TWIN-SIZE mattress should be 74"-75" long and 37 ½"-38 ½" wide with no more than 6" thickness and for the LOWER FULL-SIZE should be 74"-75" long and 53"-54" wide with no more than 6" thickness.
5. Surface of mattress must be at least 5 inches (127 mm) BELOW the upper edge of the guardrails.
6. The MAXIMUM weight capacity for the upper bunk is not to exceed 150 lbs.
7. Do not allow children under 6 years of age to use the upper bunk.
8. Periodically check and ensure that the guardrails, ladder, handle and other components are in their proper position, free from damage, and that all connectors are tightened and secured.
9. DO NOT allow horseplay, rough playing, or jumping on the beds and do not allow playing or hiding under the beds.
10. Always use the ladder for entering or leaving the upper bunk.
11. Do not use substitute parts. Contact the manufacturer or dealer for replacement parts.
12. Use of a nightlight may provide added safety precaution for a person using the upper bunk.
13. Always use the guardrails on both sides of the upper bunk.
14. If the bunk bed will be placed next to a wall, the guardrail that runs the full length of the bed should be placed against the wall to prevent entrapment between the bed and the wall.
15. The use of water or sleep flotation mattresses is prohibited.
16. No more than one person is allowed on the upper bunk at all times.
17. Always use the recommended size mattresses or mattress supports, or both, to help prevent the likelihood of entrapment or falls.



Objects such as, but not limited to, hanger, hooks, belts, bag, rope strings, etc. should not be hanged or used on or around the bunk bed.

### Replacement Parts:

Replacement parts may be obtained from your Furniture of America dealer.

Distributed by:  
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