

# CORRIDOR™ 6520 MULTIFUNCTION CABINET

bdiusa.com  
customerservice@bdiusa.com



### Product Registration

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### Placement and Maintenance

Corridor® Office furniture is designed for indoor use on level floors. Clean glass with glass cleaner, and steel parts and wood veneer with a moist cloth.

Your Corridor® Office furniture is engineered for easy assembly. Carefully follow this procedure to prevent any damage.

Do not use power tools for assembly of this product.

### Step 1

Unpack and identify the parts listed below. The assembly workspace should be a non-marring surface such as carpet. For missing hardware pieces, please contact BDI Customer Service at [customerservice@bdiusa.com](mailto:customerservice@bdiusa.com). For all other concerns, please contact your BDI retailer.



**T1** 4mm Hex Wrench



**H1** 1/4-20 x 12mm Machine Screw x 12



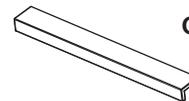
**H2** M4 x 37mm Machine Screw x 8



**H3** 1/4-20 x 63mm Machine Screw x 2



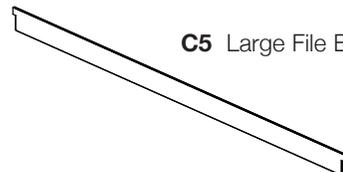
**H4** Bumper x 6



**C2** Pull x 4



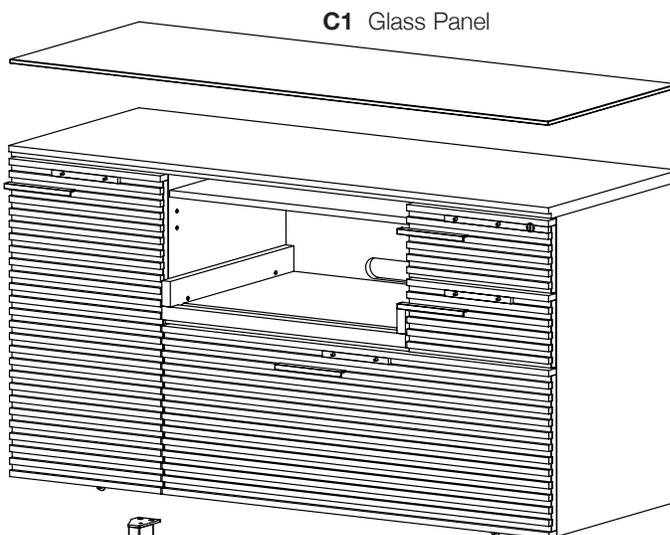
**C4** Small File Bar x 2



**C5** Large File Bar x 1



**C6** File Bar Clip x 4

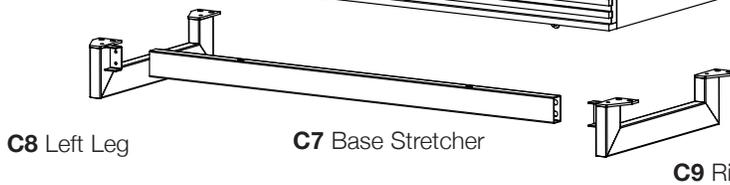
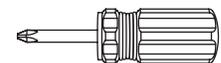


**C1** Glass Panel

**A1** Cabinet

### Tool Required:

Phillips screwdriver



**C8** Left Leg

**C7** Base Stretcher

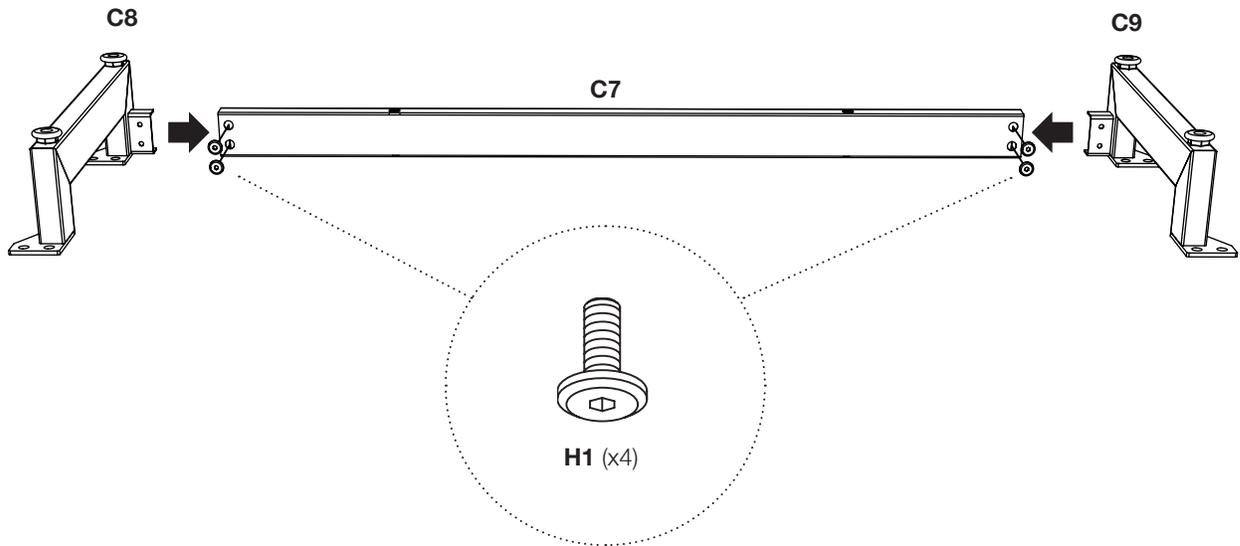
**C9** Right Leg

Designed by Matthew Weatherly.

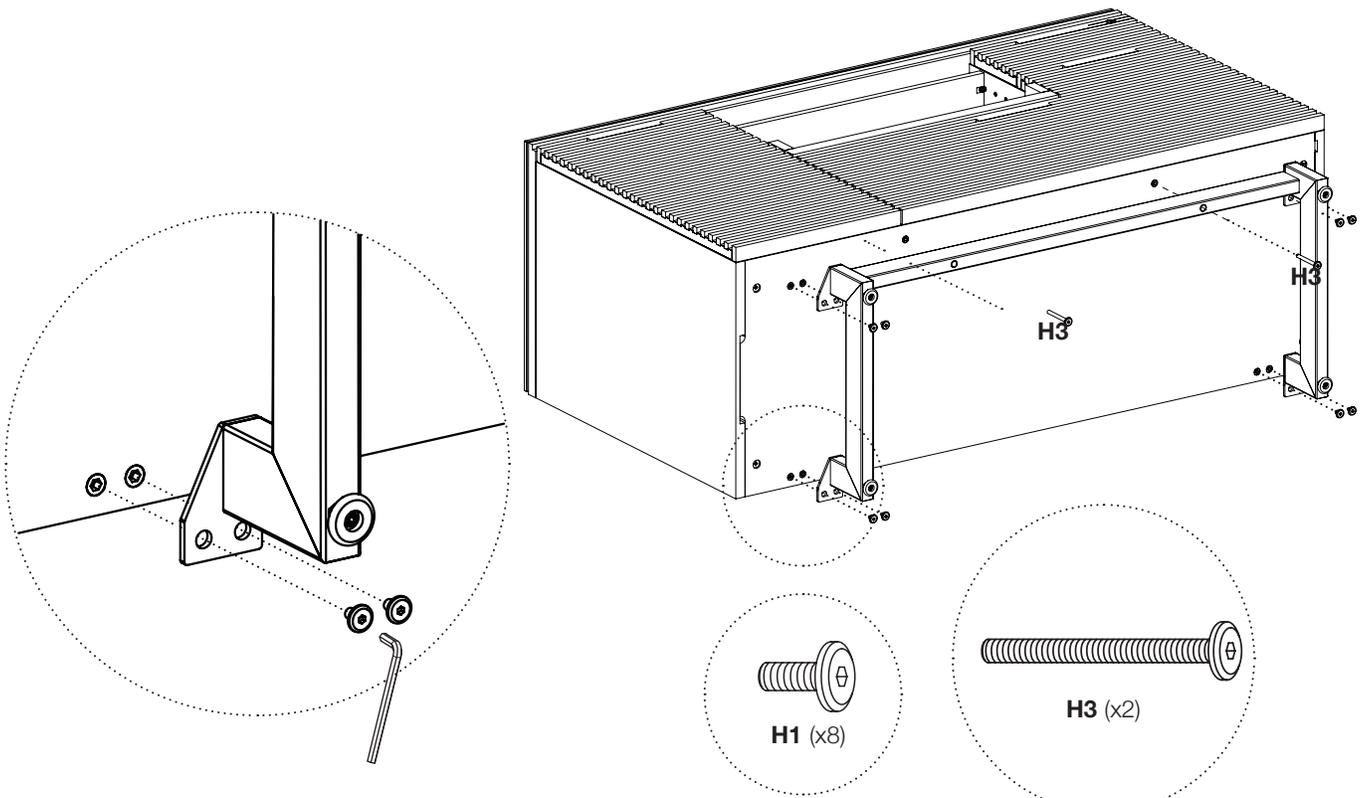
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## Step 2 - Build Base Assembly

Slide **Metal Leg C3** into **Metal Rail C7** and attach by using **Hex Wrench T1** and **Screw H1**.

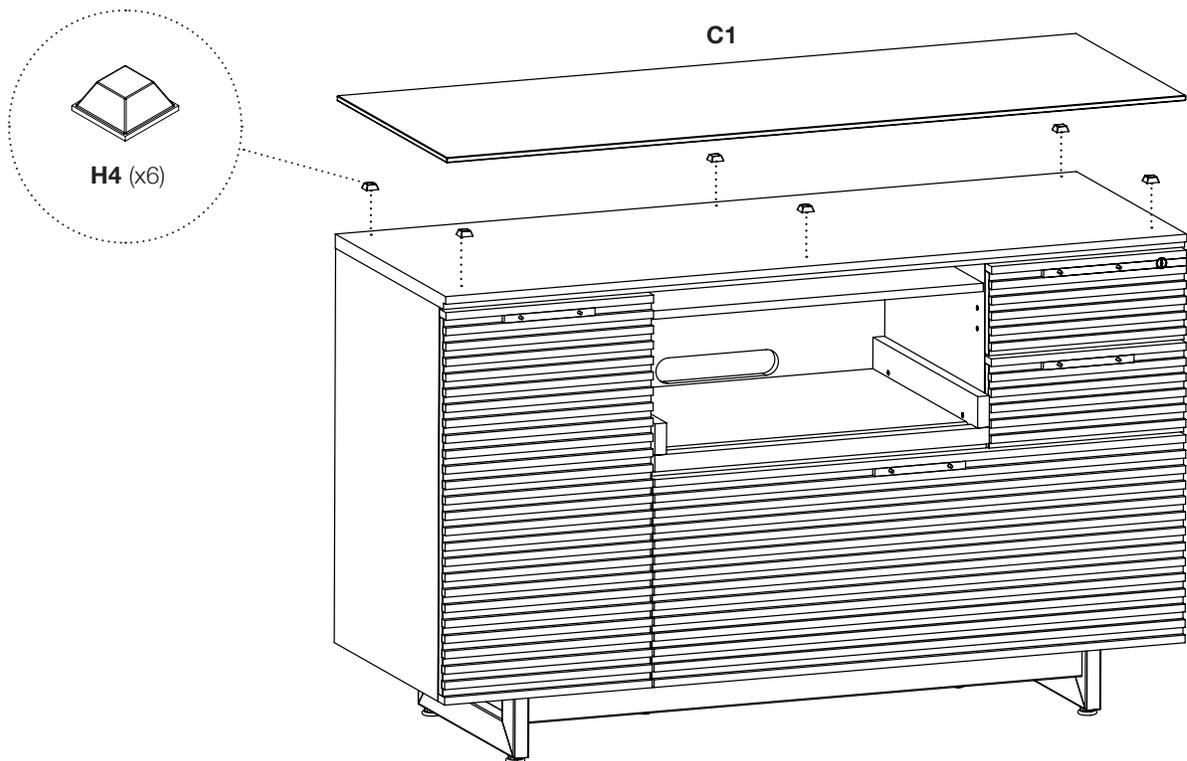


**Step 3 - Attach Base Assembly to Cabinet** using **Screws H1** and **H3** and tighten with **Hex Wrench**.

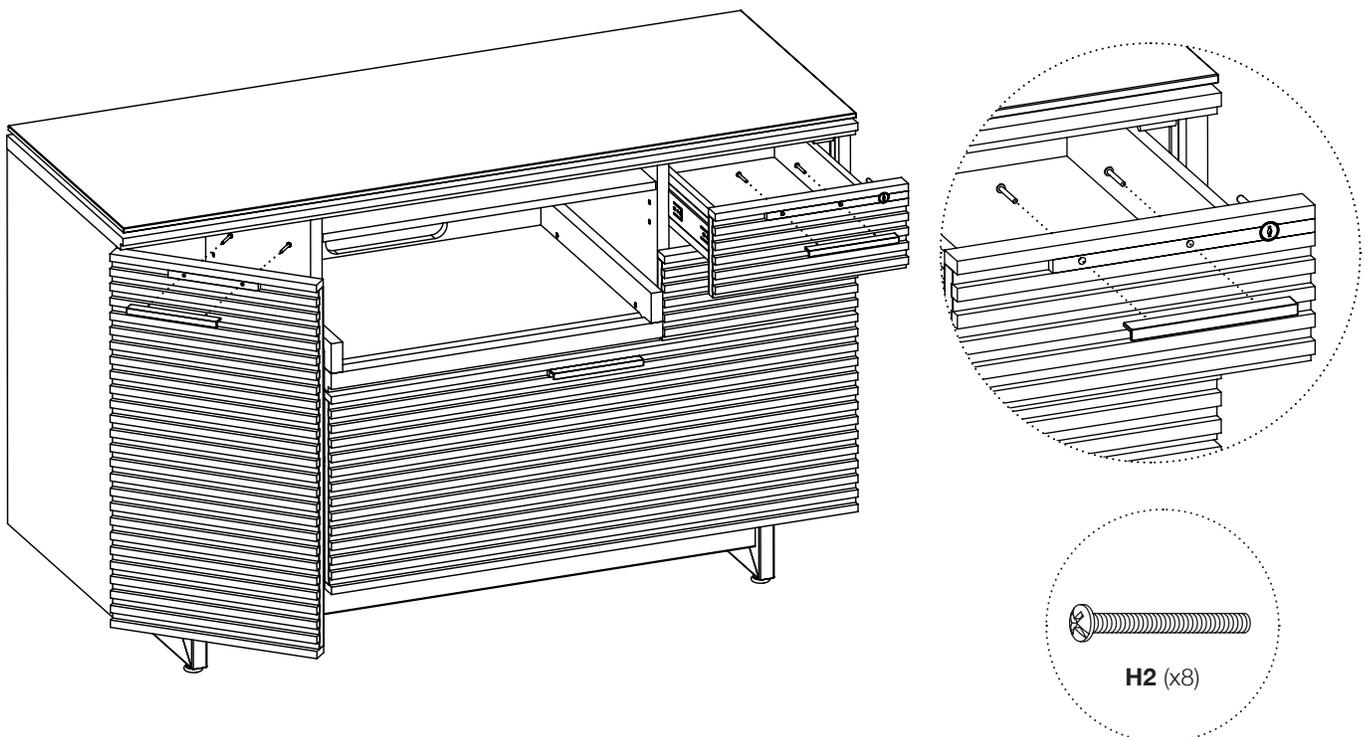


**Step 4** - Install **Bumpers H4** at locations shown.

**Step 5** - Carefully position **Glass Panel C1** flush with the edges of cabinet.

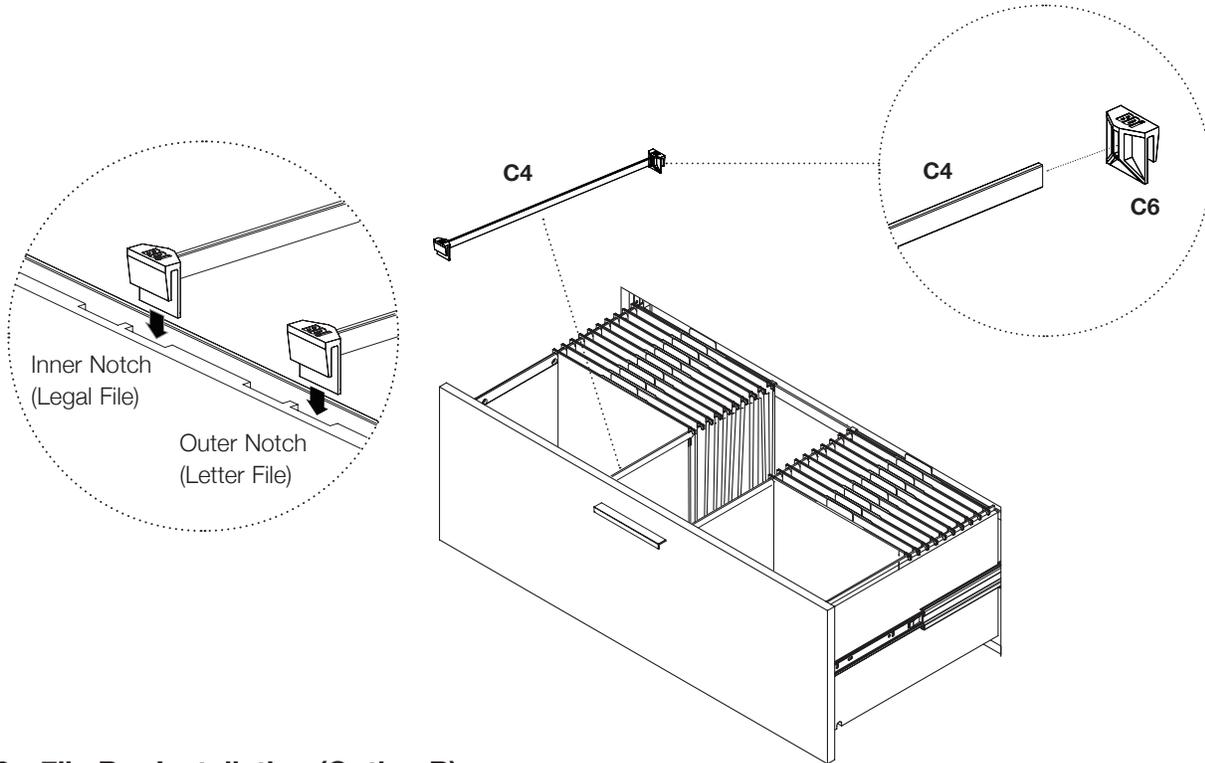


**Step 6** - Attach pulls to cabinet door and drawers using **Screws H2** and tighten with Phillips screwdriver.



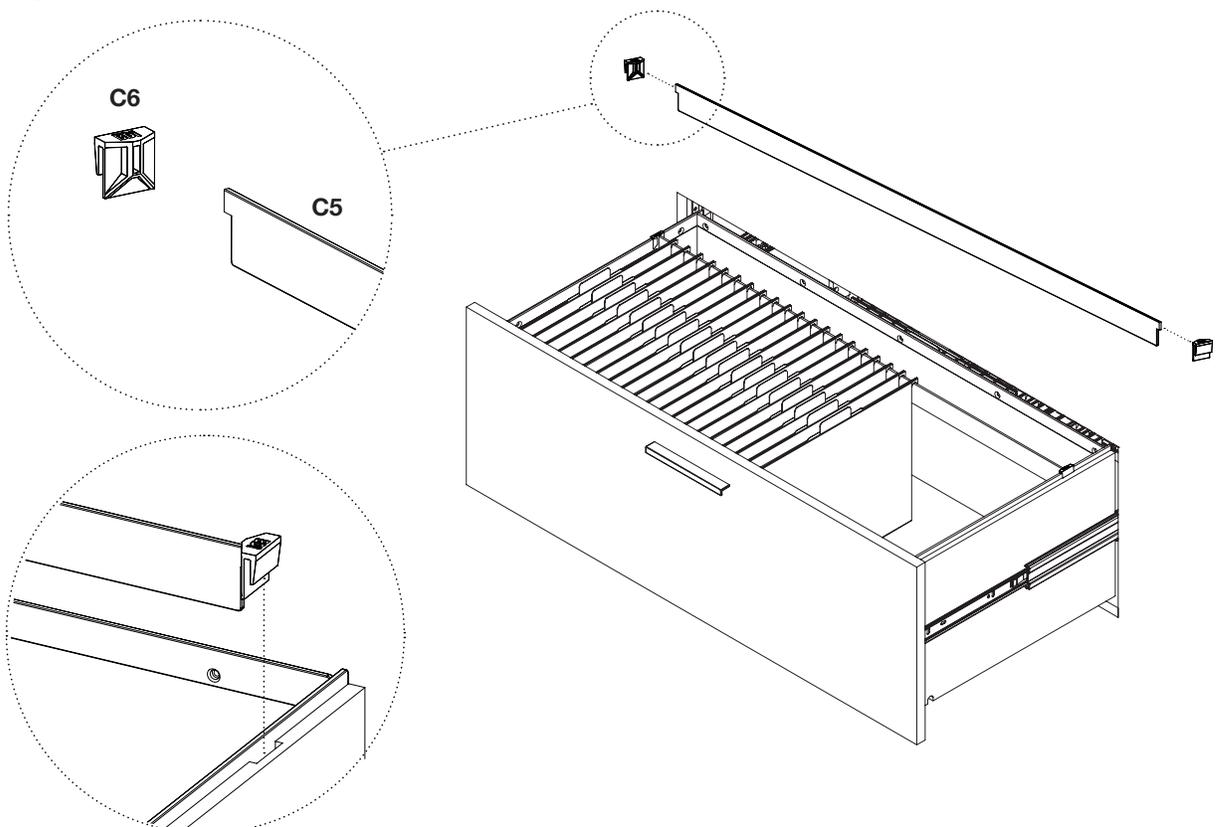
### Step 7 - File Bar Installation (Option A)

For files facing forward, attach **File Bar Clip C6** to both ends of **Small File Bar C4** as shown. For letter files, use the outer notches on the front and back of the drawer. For legal files, use the inner notches.



### Step 8 - File Bar Installation (Option B)

For files facing sideways, attach **File Bar Clip C6** to both ends of **Large File Bar C5** as shown. Place the file bar assembly in the notches located on the left and right drawer side panels. For side facing legal files, skip this step altogether.



Corridor file cabinets are pre-assembled with matching locks. If you require unique locks for your home or office use, please contact BDI Customer Service at [customerservice@bdiusa.com](mailto:customerservice@bdiusa.com) to purchase a unique lock and key replacement kit which includes a lock assembly and two keys. To replace the lock please follow the instructions below.

### Optional - Lock Removal and Installation

1. Open the drawer which houses the lock.
2. Using a Phillip's screw driver, loosen the 2 screws that secure the lock assembly to the back of the drawer facia panel.
3. Replace it with the new lock assembly and re-tighten the 2 screws.

**Tool Required:**  
Phillips screwdriver

