

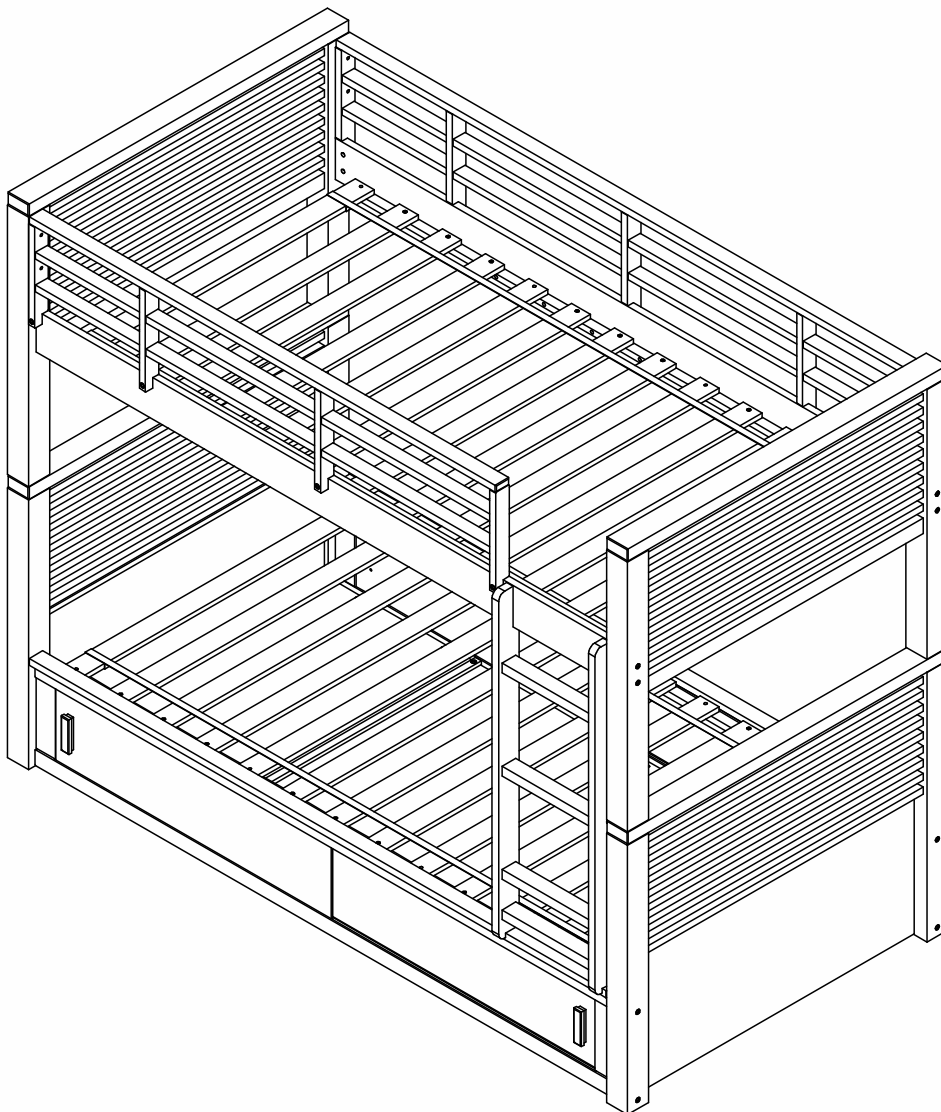
# ASSEMBLY INSTRUCTIONS

MODEL #

**FM-BK103-T**

Questions?

GIVE US A CALL: 1-888-980-5122  
MON-FRI 8:30AM - 5:30PM (PT)



## TOOLS REQUIRED



**Allen Wrench**

(Included)



**Phillips  
Screwdriver**

(Not Included)



**2 - People  
Recommended**

## ASSEMBLY RATING



EASY —————> DIFFICULT

The Assembly Rating is a 5-point system showing the level of effort needed to assemble a specific product.



Thank you for your purchase!

We hope you enjoy this new addition to your home for many years to come.

Our commitment to providing quality products does not simply end when you purchase our product. We fully stand behind our products from start to finish. Our customer service department is available Monday – Friday 8:30 AM – 5:30 PM Pacific Time and can help with assembly questions as well as, if necessary, replacing damaged or missing parts. To help expedite our service, please have these assembly instructions readily available, along with your order receipt.



**Consumer Hotline**  
Toll-Free 1-888-980-5122



**Monday to Friday**  
8:30AM- 5:30PM (PT)



**WEBSITE**  
[www.foagroup.com](http://www.foagroup.com)



**E-MAIL**  
[cs.ec@foagroup.com](mailto:cs.ec@foagroup.com)



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FurnitureOfAmerica



## **CHECK BEFORE STARTING**



### **Are you missing anything?**

Double-check all parts, hardware and accessories listed are all accounted for.



### **Check out our Quick Tips!**

We recommend reviewing the pre-assembly handouts. Even experts need a refresher now and then!



### **Should we send any replacements?**

Are there any irregularities or flaws in the parts? We can send replacements!



### **Prep Time!**

Please review the assembly instructions and all diagrams prior to assembling.

# PRE ASSEMBLY INTRODUCTION

We understand building ready-to-assemble furniture can be a challenging experience for some. To help avoid confusion, we have provided some helpful tips that may speed up the process.



## Teamwork

ALWAYS have at least two people to help with transporting and assembling the product to avoid potential injury and/or damage.



## Suitable Location

Assembling near the area of the intended location is highly recommended.



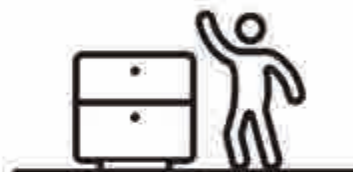
## Sufficient Space

Make sure you have enough space to move around during the assembly.



## Avoid Scratches

Use cardboard, blankets or a carpeted area while assembling furniture to prevent to prevent scratches and damages.



## Flat Surface

Make sure the furniture rests on a flat and level surface with each leg evenly touching the floor.



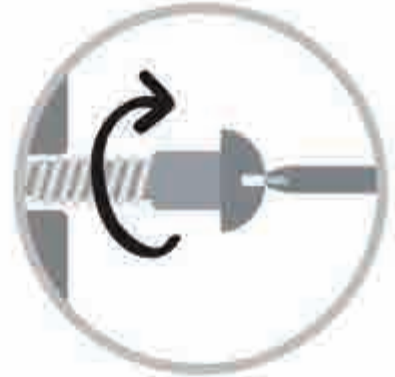
# ASSEMBLY AND CARE ADVICE



**FAILURE TO FOLLOW THE GUIDELINES BELOW MAY  
RESULT IN INJURY AND/OR PROPERTY DAMAGE.**



Position each part correctly  
and insert screws or bolts into  
their respective holes.



Turn clockwise to tighten and  
only tighten when step is  
completed or when instructed  
to do so.



Use the appropriate hand tools  
or power tools for assembly.  
Select steps, such as tightening  
screws and/or bolts, may require  
hand tools to avoid causing  
damage during assembly.



Save the instructions and store  
any supplied tools for later  
maintenance.

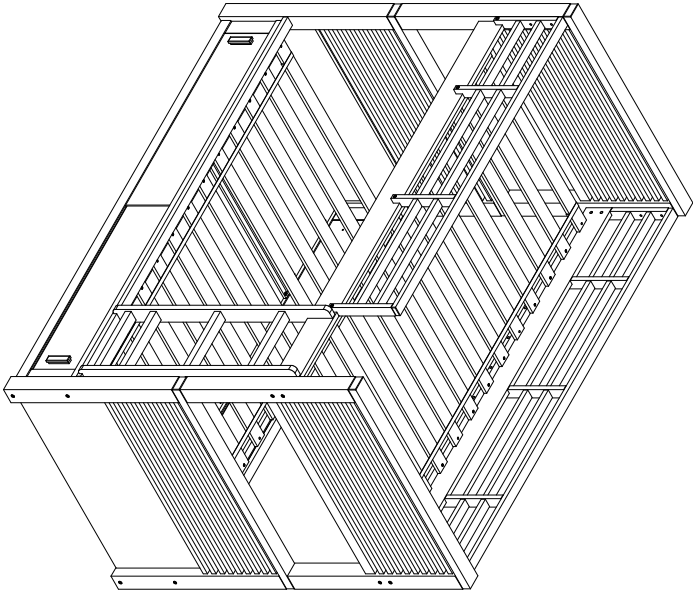


After two weeks, check and  
tighten any loose hardware and  
repeat again every six months  
thereafter.

**IT IS THE USER'S RESPONSIBILITY TO MAINTAIN THE FURNITURE. THE HARDWARE MAY LOOSEN OVER TIME AND MAY CAUSE THE FURNITURE TO BE WOBBLY AND UNABLE TO SUPPORT ITS INTENDED WEIGHT CAPACITY. THIS MAY LEAD TO COLLAPSE AND MAY CAUSE SERIOUS INJURY.**

# ASSEMBLY INSTRUCTIONS

"Slat base is using the timber wood material which is LVL (Laminated Veneer Lumber). Laminated Veneer Lumber (LVL) is an engineered wood product that uses multiple layers of thin wood assembled with adhesives, and it is comparable in strength to solid timber slat. Some of the slat you might find the timber wood joiner which is not a crack or defect which is still strong and solid".



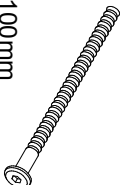










### ASSEMBLY TIPS

- 1. Remove hardware from the box and sort by size.
- 2. Please check to see that all hardware and parts are present prior start of assembly.
- 3. Please follow attached instructions in the same sequence as numbered to assure fast and easy assembly.

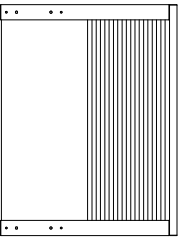

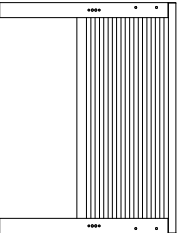

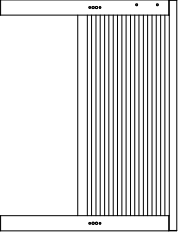
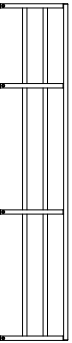
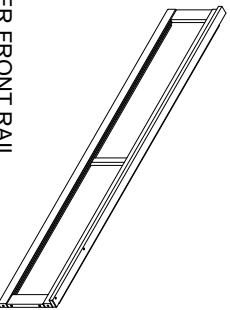
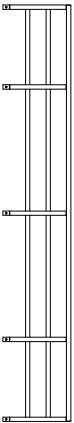
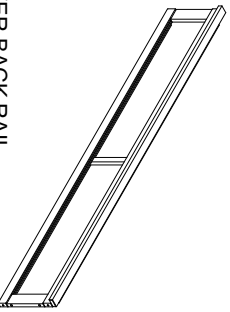
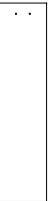


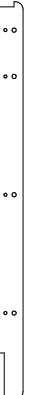
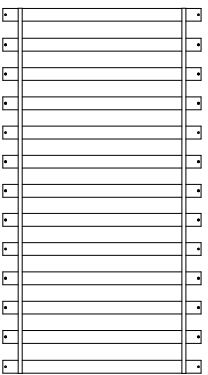
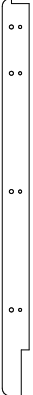



### WARNING !

- 1. Don't attempt to repair or modify parts that are broken or defective. Please contact the store immediately.
- 2. This product is for home use only and not intended for commercial establishments.

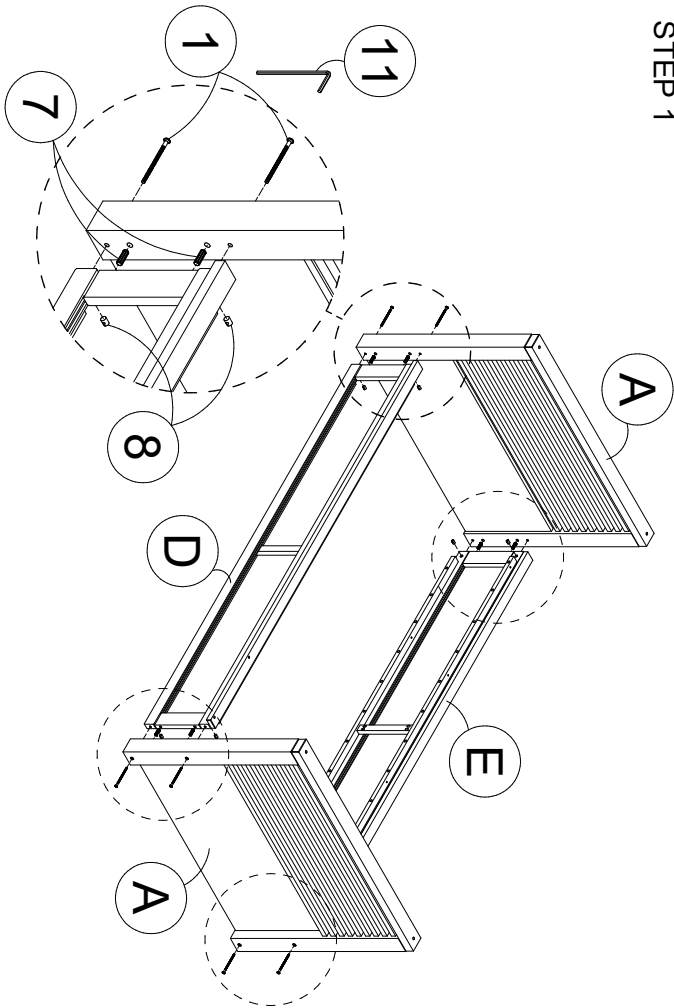
| HARDWARE LIST |  |        |    |  |        |
|---------------|--|--------|----|--|--------|
| 1             | <br>JCBC M6 x 100mm             | 16 pcs | 7  | <br>WOOD DOWEL Ø10 x 30mm | 18 pcs |
| 2             | <br>JCBC M6 x 60mm              | 8 pcs  | 8  | <br>BARREL NUT M6 x 13mm  | 24 pcs |
| 3             | <br>JCBC M6 x 40mm              | 19 pcs | 9  | <br>WOOD HANDLE           | 4 pcs  |
| 4             | <br>JCBC-W M6 x 28mm            | 20 pcs | 10 | <br>METAL HOLLOW PIN      | 4 pcs  |
| 5             | <br>WOOD SCREW 4.0 x 28mm       | 36 pcs | 11 | <br>ALLEN KEY             | 1 pc   |
| 6             | <br>TH MACHINE SCREW 4.0 x 12mm | 8 pcs  |    |  |        |

COMPONENT LIST

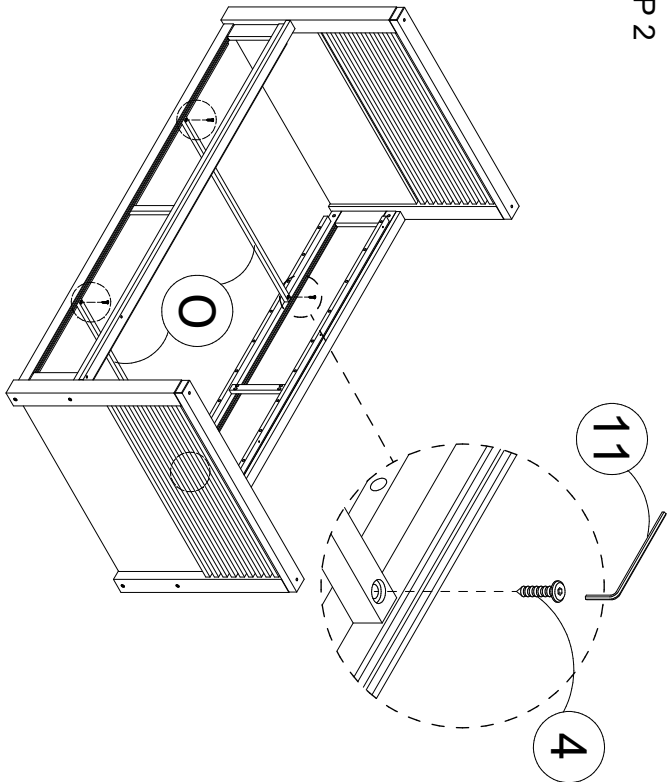
|                  |   |                    |  |
|------------------|---|--------------------|--|
| A                | 2 PCS   |                    | 1 PC   |
| LOWER HEADBOARD  |  | F                  |  |
| B                | 1 PC  | G                  | 1 PC   |
| UPPER HEADBOARD  |   | UPPER FRONT RAIL   |  |
| C                | 1 PC  | H                  | 1 PC   |
| UPPER FOOTBOARD  |    | UPPER BACK RAIL    |     |
| D                | 1 PC  | I                  | 1 PC   |
| LOWER FRONT RAIL |    | FRONT GUARD RAIL   |    |
| E                | 1 PC  | J                  | 4 PCS  |
| LOWER BACK RAIL  |    | SLIDING DOOR PANEL |     |

|                      |   |      |   |
|----------------------|---|------|---|
| K                    | 1 PC  | P    | 2 SETS  |
| LEFT LADDER STILE    |  | SLAT |  |
| L                    | 1 PC  |      |   |
| RIGHT LADDER STILE   |  |      |   |
| M                    | 4 PCS   |      |   |
| LADDER STEP          |    |      |   |
| N                    | 4 PCS   |      |   |
| BOTTOM PANEL         |    |      |   |
| O                    | 2 PCS   |      |   |
| BOTTOM PANEL SUPPORT |    |      |   |

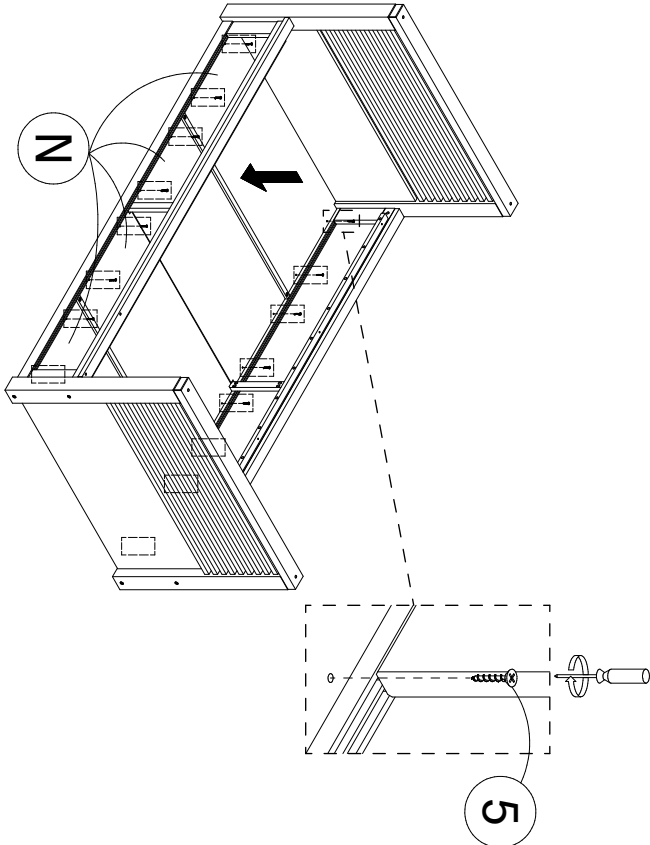
STEP 1



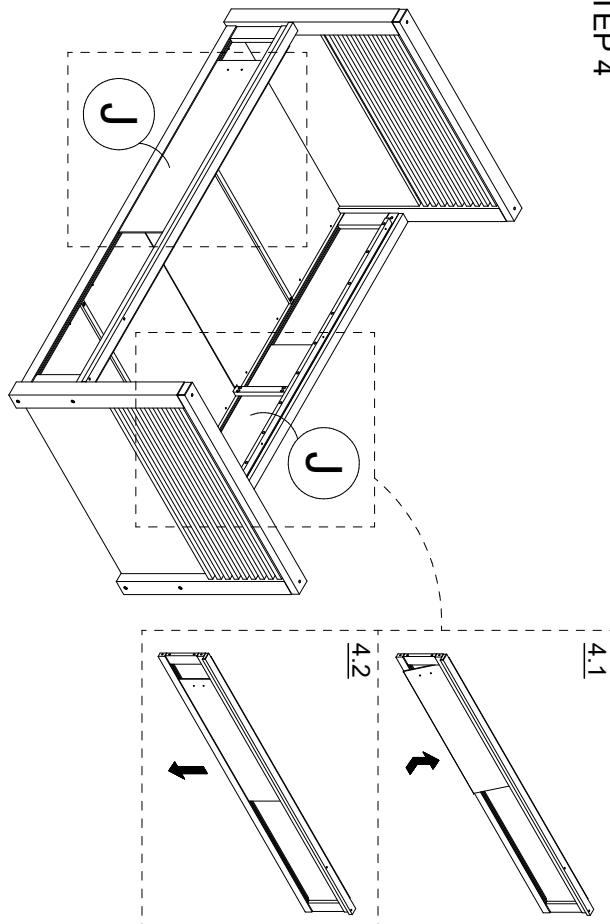
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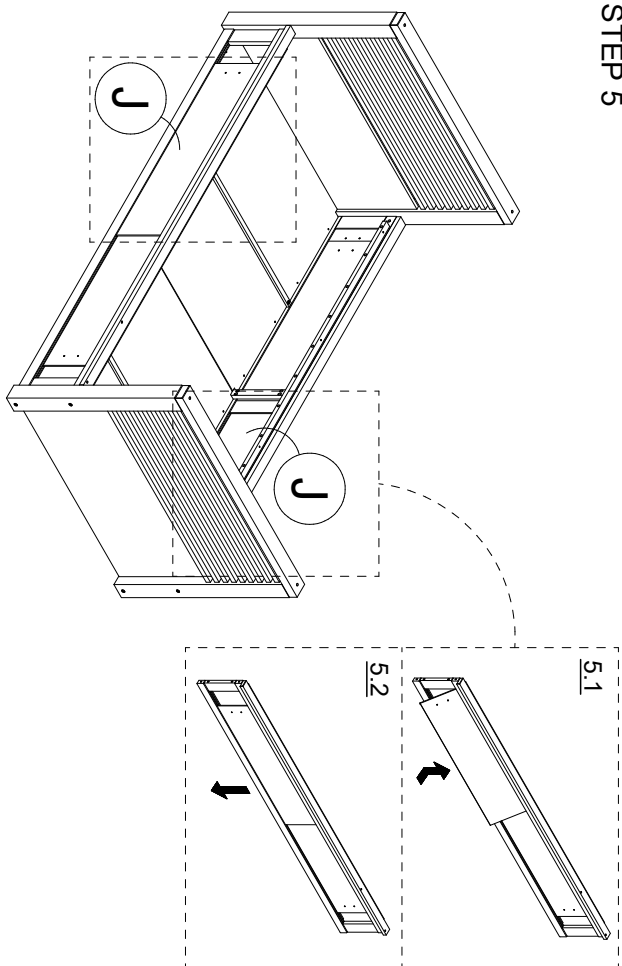
STEP 3



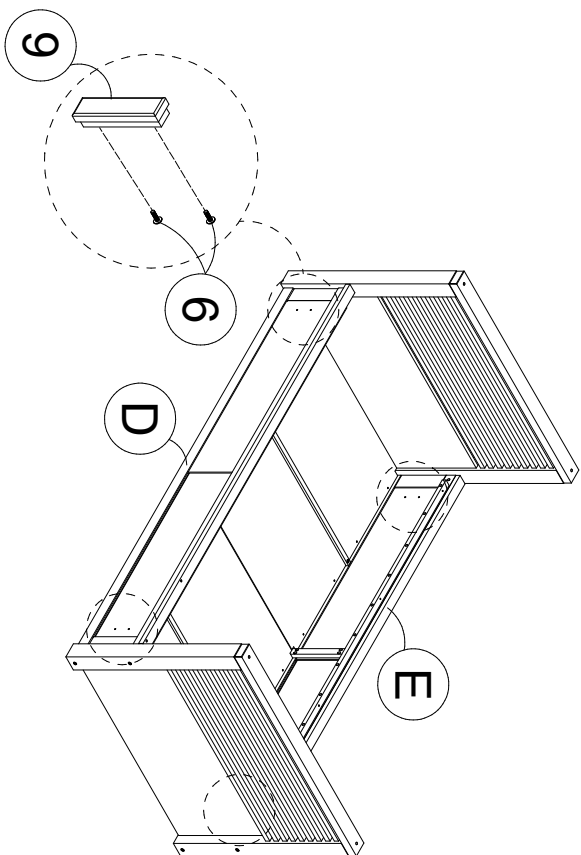
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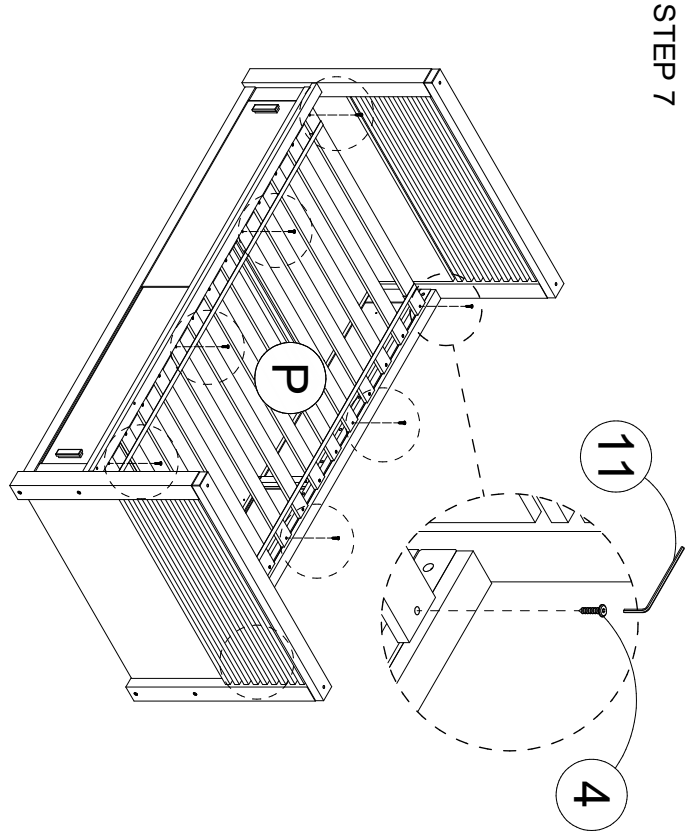
STEP 5



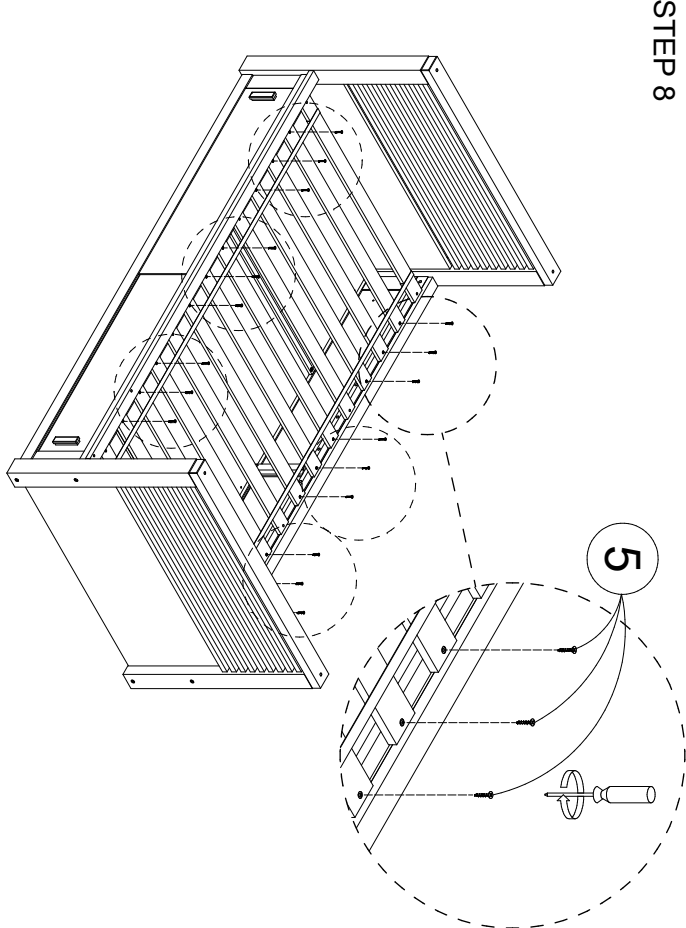
STEP 6



STEP 7

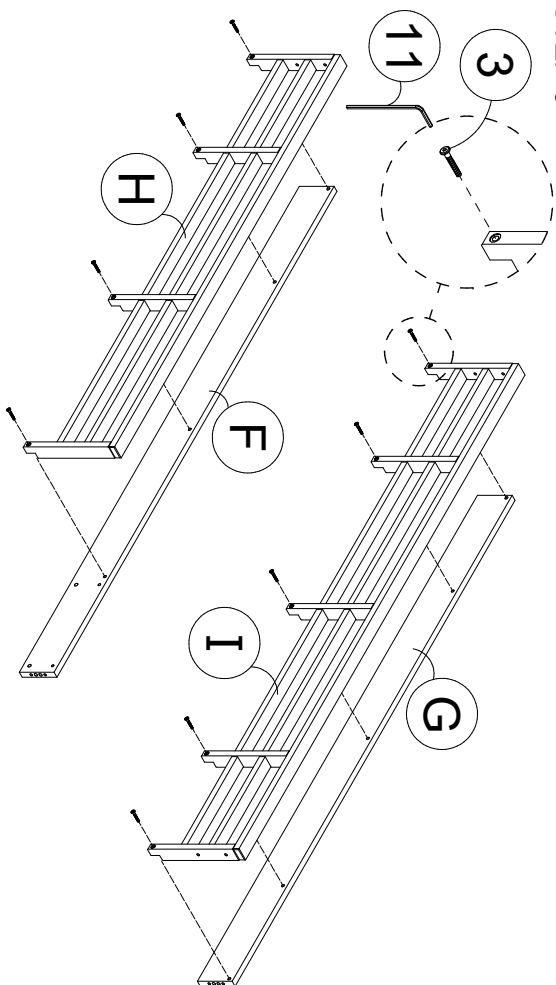


STEP 8

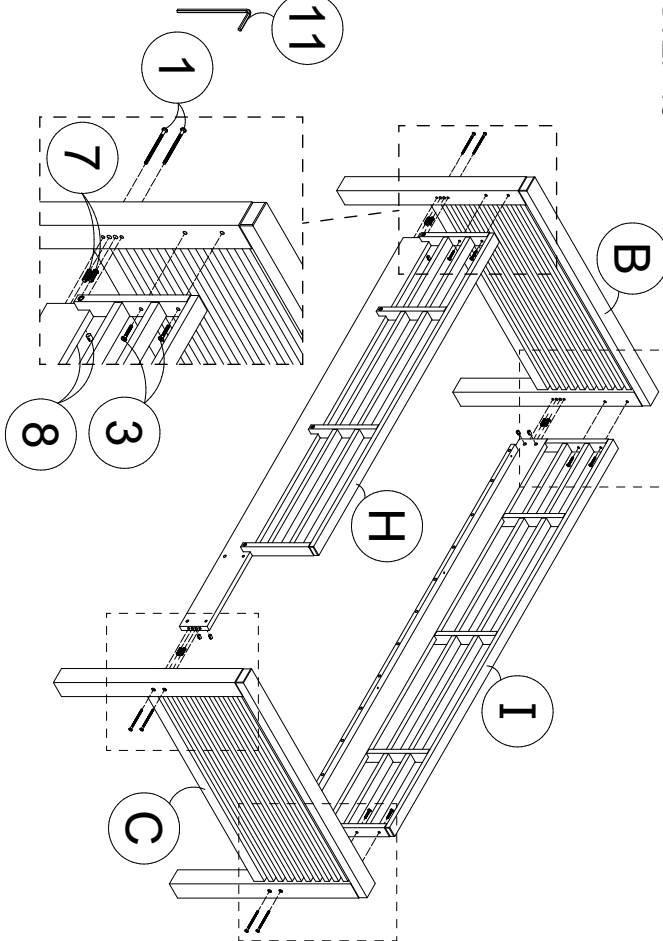




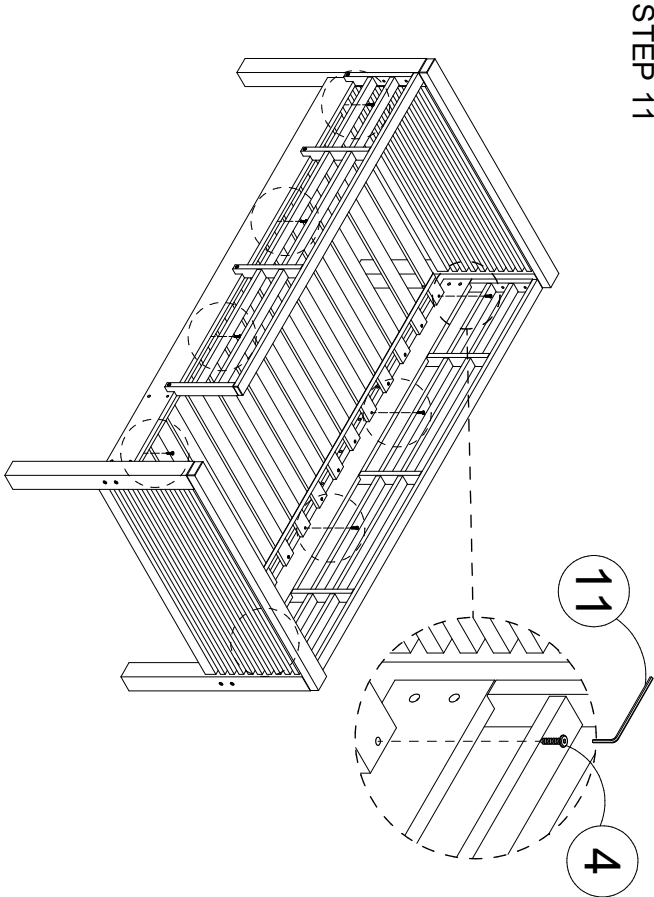
STEP 9



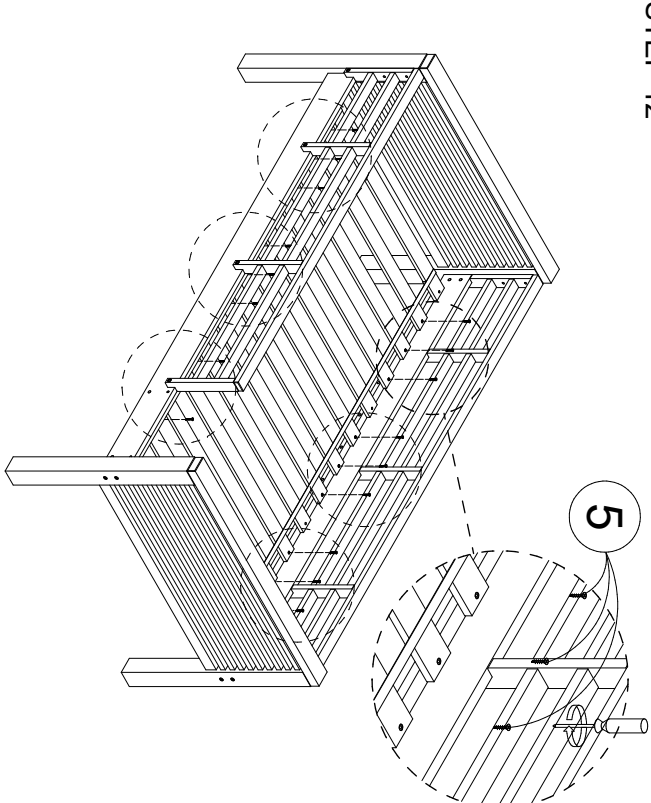
STEP 10



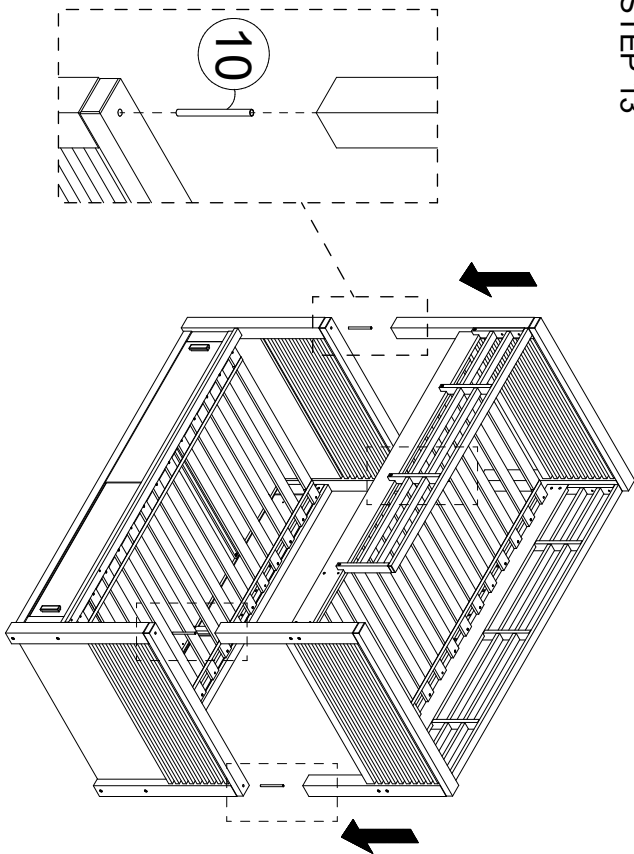
STEP 11



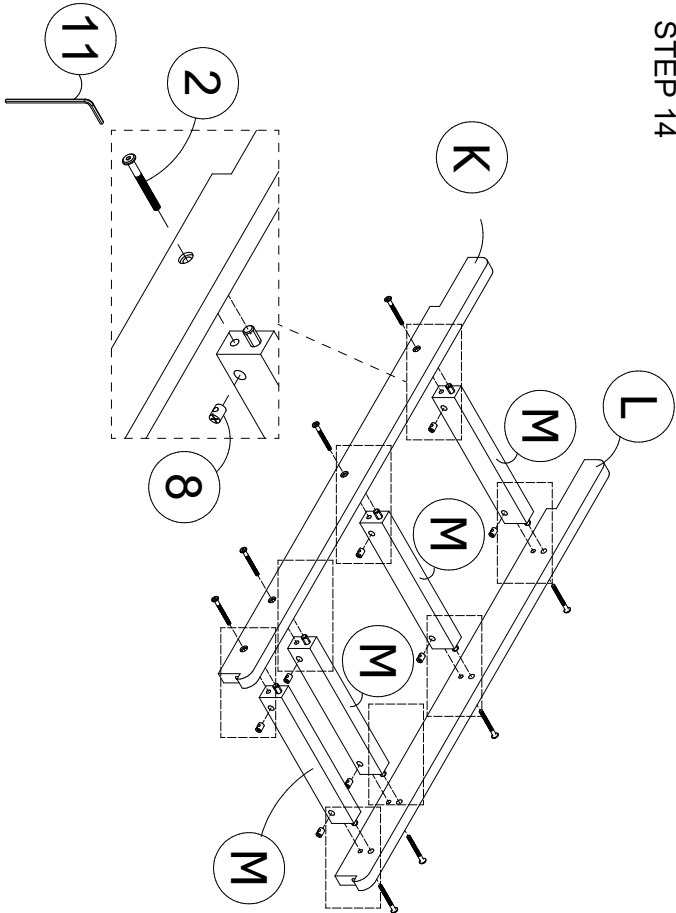
STEP 12



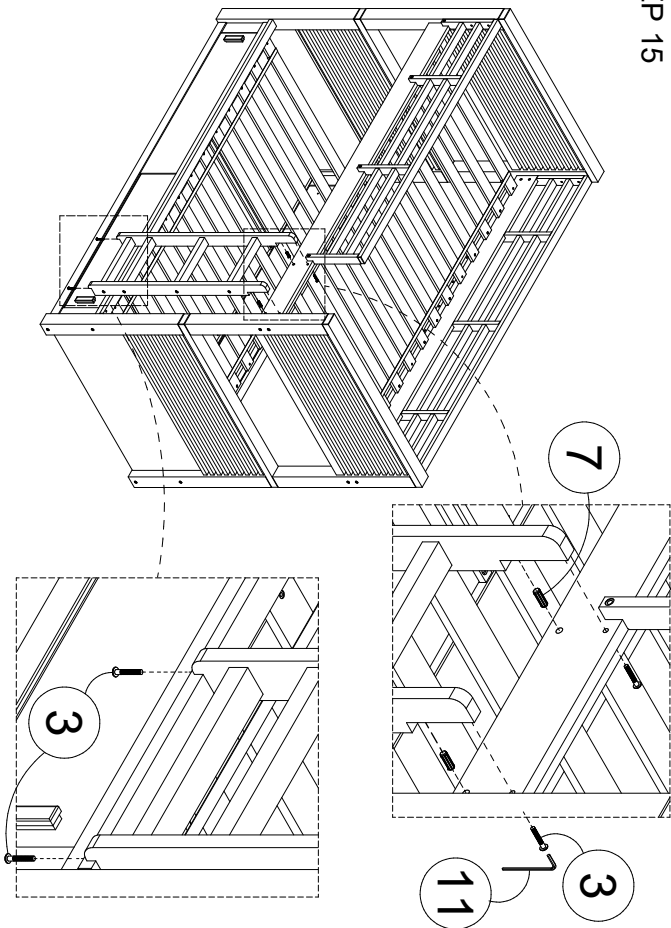
STEP 13



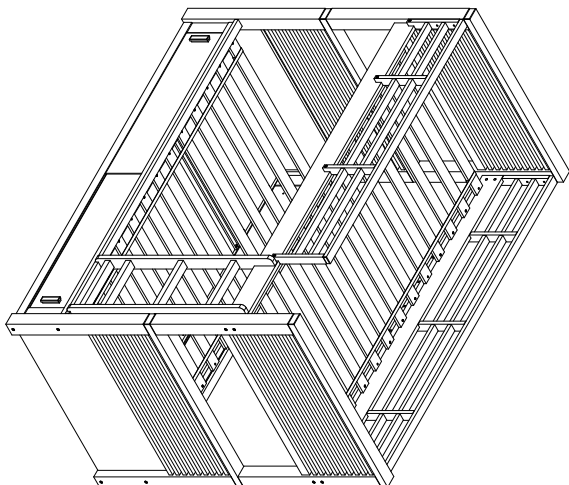
STEP 14



STEP 15

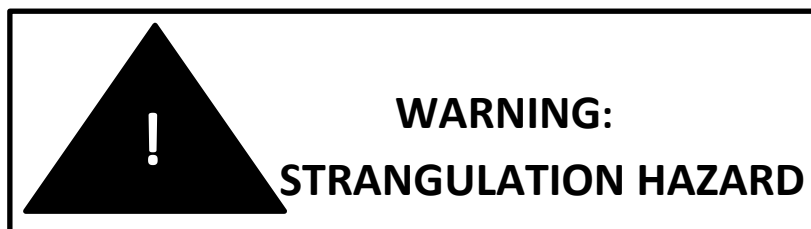


COMPLETE



## Safety Warnings for Bunk Beds

1. Read and follow the information on the WARNING labels shown on the end structure of the upper bunk and on the carton.
2. Do not remove warning labels from the bed.
3. Keep these instructions for future use.
4. IMPORTANT: Must use Bunkie mattress or Bunkie board. The proper sizes for the UPPER/LOWER TWIN-SIZE Bunkie mattress or Bunkie board should be 74"- 75" long and 37 ½" - 38 ½" wide with no more than 6" thickness and for the UPPER/LOWER FULL -SIZE should be 74"-75" long and 53" – 54" wide with no more than 6" thickness.
5. Surface of mattress must be at least 5 inches (127 mm) BELOW the upper edge of the guardrails.
6. The MAXIMUM weight capacity for the upper bunk is not to exceed 150 lbs.
7. Do not allow children under 6 years of age to use the upper bunk.
8. Periodically check and ensure that the guardrails, ladder, handle and other components are in their proper position, free from damage, and that all connectors are tightened and secured.
9. DO NOT allow horseplay, rough playing, or jumping on the beds and do not allow playing or hiding under the beds.
10. Always use the ladder for entering or leaving the upper bunk.
11. Do not use substitute parts. Contact the manufacturer or dealer for replacement parts.
12. Use of a nightlight may provide added safety precaution for a person using the upper bunk.
13. Always use the guardrails on both sides of the upper bunk.
14. If the bunk bed will be placed next to a wall, the guardrail that runs the full length of the bed should be placed against the wall to prevent entrapment between the bed and the wall.
15. The use of water or sleep flotation mattresses is prohibited.
16. No more than one person is allowed on the upper bunk at all times.
17. Always use the recommended size mattresses or mattress supports, or both, to help prevent the like likelihood of entrapment or falls.



Objects such as, but not limited to, hanger, hooks, belts, bag, rope strings, etc. should not be hanged or used on or around the bunk bed.

### Replacement Parts:

Replacement parts may be obtained from your Furniture of America dealer.

Distributed by:  
Furniture of America  
680 S. Lemon Avenue  
City of Industry, CA 91789