

# ASSEMBLY INSTRUCTIONS

MODEL #

**CM-BK929F-VN**

**Questions?**

GIVE US CALL: 1-888-980-5122  
MON-FRI 8:30AM - 5:30PM (PST)

## TOOLS REQUIRED



**Allen Wrench**

(Included)



**Phillips  
Screwdriver**

(Not Included)



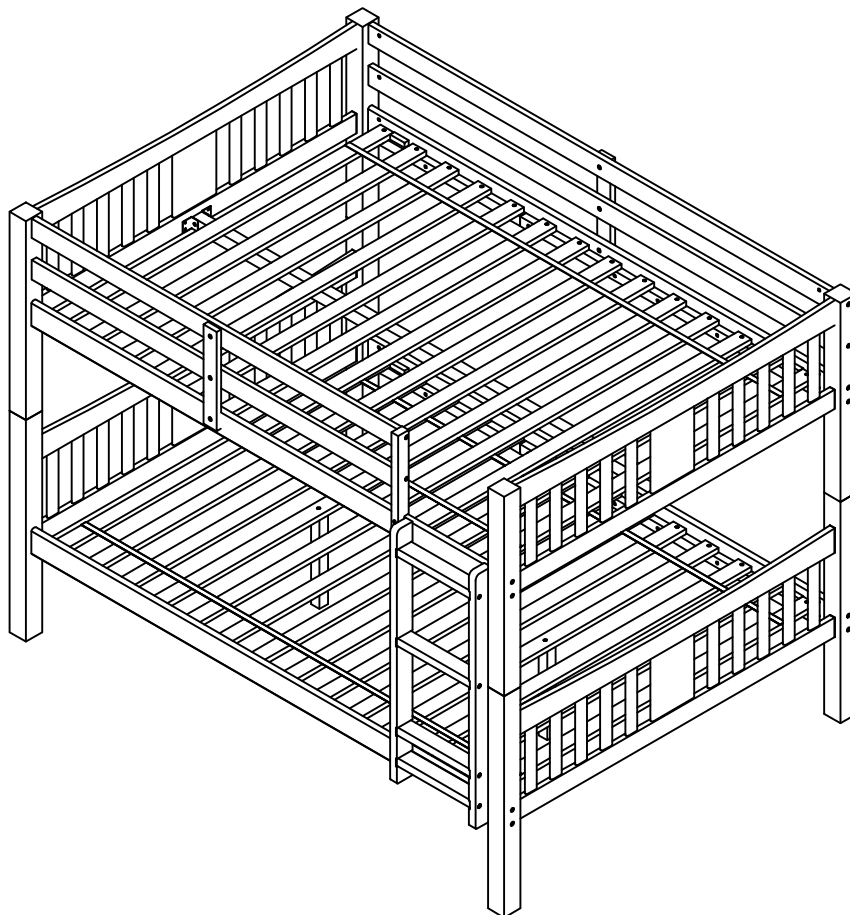
**4 - People  
Recommended**

## ASSEMBLY RATING



EASY —————> DIFFICULT

The Assembly Rating is a 5-point system showing the level of effort needed to assemble a specific product.





FOA Intro

Thank you for your purchase!

We hope you enjoy this new addition to your home for many years to come.

Our commitment to providing quality products does not simply end when you purchase our product. We fully stand behind our products from start to finish. Our customer service department is available Monday – Friday 8:30 AM – 5:30 PM Pacific and can help with assembly questions as well as, if necessary, replacing damaged or missing parts. To help expedite our service, please have these assembly instructions readily available, along with your order receipt.



Consumer Hotline  
Toll-Free 1-888-980-5122



WEBSITE  
[www.foagroup.com](http://www.foagroup.com)



Monday to Friday  
8:30AM- 5:30PM (PST)



E-MAIL  
[cs.ec@foagroup.com](mailto:cs.ec@foagroup.com)



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FurnitureOfAmerica



## CHECK BEFORE STARTING

☐

### Are you missing anything?

Double-check all parts, hardware and accessories listed on Page 6 are accounted for.

☐

### Check out our Quick Tips!

We recommend reviewing the pre-assembly handouts. Even experts need a refresher now and then!

☐

### Should we send any replacements?

Are there any irregularities or flaws in the parts? We can send replacements!

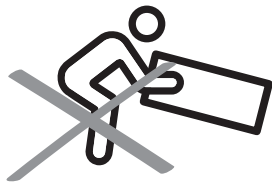
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### Prep Time!

Please review the assembly instructions and all diagrams prior to assembling. Arrange parts as recommended on Page 7 and group identical hardware together to make assembling easier.

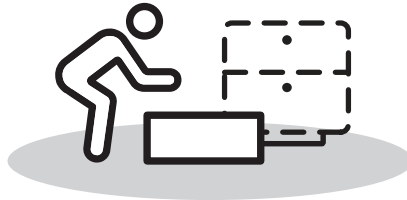
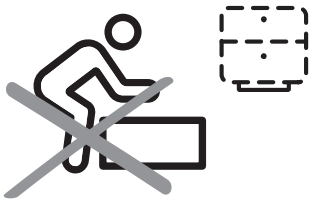
# PRE ASSEMBLY INTRODUCTION

We understand building ready-to-assemble furniture can be a challenging experience for some. To help avoid confusion, we have provided some helpful tips that may speed up the process.



## Teamwork

ALWAYS have at least two people to help with transporting and assembling the product to avoid potential injury and/or damage.



## Suitable Location

Assembling near the area of the intended location is highly recommended.



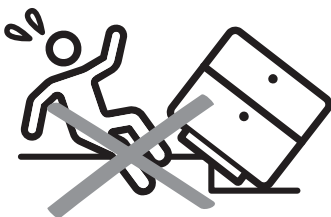
## Sufficient Space

Make sure you have enough space to move around during the assembly.



## Avoid Scratches

Use cardboard, blankets or a carpeted area while assembling furniture to prevent scratches.



## Flat Surface

Make sure the furniture rests on a flat and level surface with each leg evenly touching the floor.

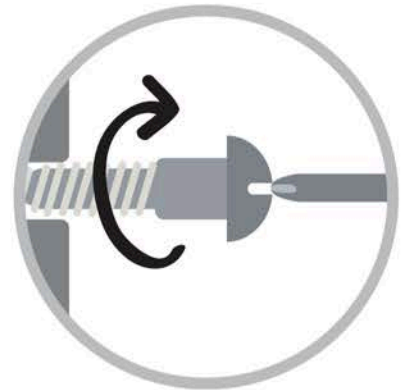
# ASSEMBLY AND CARE ADVICE



**FAILURE TO FOLLOW THE GUIDELINES BELOW MAY  
RESULT IN INJURY AND/OR PROPERTY DAMAGE.**



Position each part correctly  
and insert screws or bolts into  
their respective holes.



Turn clockwise to tighten and  
only tighten when step is  
completed or when instructed  
to do so.



Save the instructions and store  
any supplied tools for later  
maintenance.

Use the appropriate hand tools  
or power tools for assembly.  
Select steps, such as tightening  
screws and/or bolts, may require  
hand tools to avoid causing  
damage during assembly.

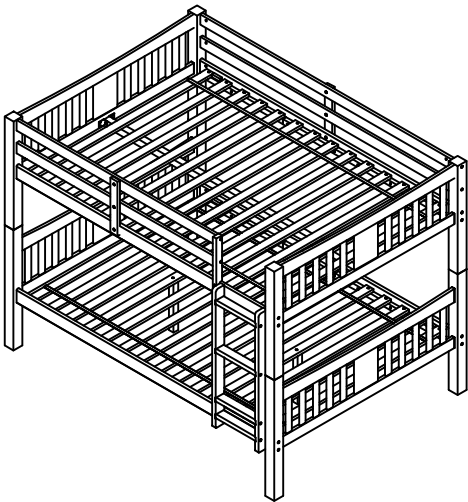
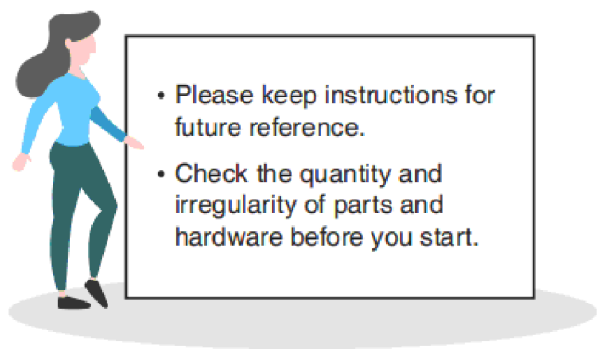


After two weeks, check and  
tighten any loose hardware and  
repeat again every six months  
thereafter.

**IT IS THE USER'S RESPONSIBILITY TO MAINTAIN THE FURNITURE. THE HARDWARE MAY LOOSEN OVER TIME AND MAY CAUSE THE FURNITURE TO BE WOBBLY AND UNABLE TO SUPPORT ITS INTENDED WEIGHT CAPACITY. THIS MAY LEAD TO COLLAPSE AND MAY CAUSE SERIOUS INJURY.**

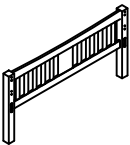
# FULL/FULL BUNK BED

CM-BK929F-VN



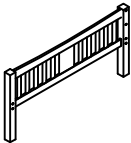
## PARTS

#1 1pc



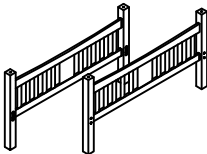
Upper Headboard

#2 1pc



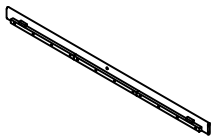
Upper Footboard

#3 2pcs



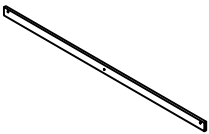
Lower headboard & Footboard

#4 1pc



Upper Side Rail (Back)

#5 2pcs



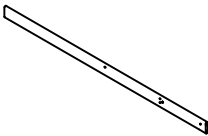
Long Guard Rail

#6 2pcs



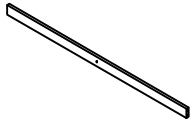
Vertical Guard Rail Support

#7 1pc



Upper Side Rail (Front)

#8 2pcs



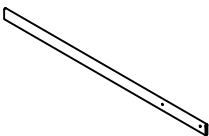
Short Guard Rail

#9 1pc



Front Guard Rail Support

#10 1pc



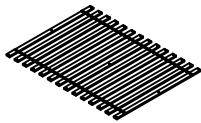
Lower Side Rail (Front)

#11 1pc



Lower Side Rail (Back)

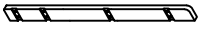
#12 1 set



Upper Slat (14pcs)

## PARTS

#13 1pc



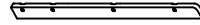
Left Side Rail Ladder

#14 4pcs



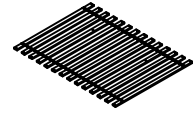
Step Ladder

#15 1pc



Right Side Rail Ladder

#16 1 set



Lower Slat (14pcs)

#17 1pc



Rail Support

#18 2pcs



Support Leg 30x30x330mm

## HARDWARE

#A 16pcs



Dowell Ø10 x 40

#B 22pcs



Long Bolt (Ø15)1/4" x 4-3/4"

#C 2pcs



Long Bolt (Ø12)1/4" x 3-1/6"

#D 4pcs



Short Bolt (Ø12)1/4" x 1-9/16"

#E 4pcs



Short Bolt (Ø12)1/4" x 1-3/8"

#F 6pcs



Short Bolt (Ø12)1/4" x 1-3/16"

#G 24pcs



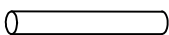
Barrel Nut 1/4" x 15 (9.5mm)

#H 8pcs



Wood Screw (Ø12)1/4"x2-9/16"

#I 4pcs



Metal Pin Ø9.5x3-9/16"

#J 5pcs



Wood Screw Ø3/16" x 44mm

#K 56pcs



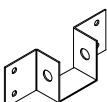
Wood Screw Ø3/16" x 35mm

#L 8pcs



Wood Screw Ø3.5 x 14mm

#M 2pcs



Hooks

#N 2pcs






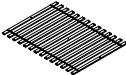

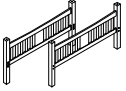

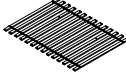

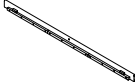

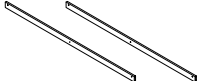



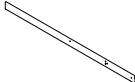




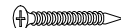
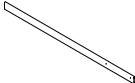





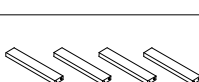

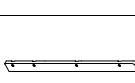



Hex Cap (Ø13)1/4" x 9/16"

#O 1pc



Allen Wrench 4mm

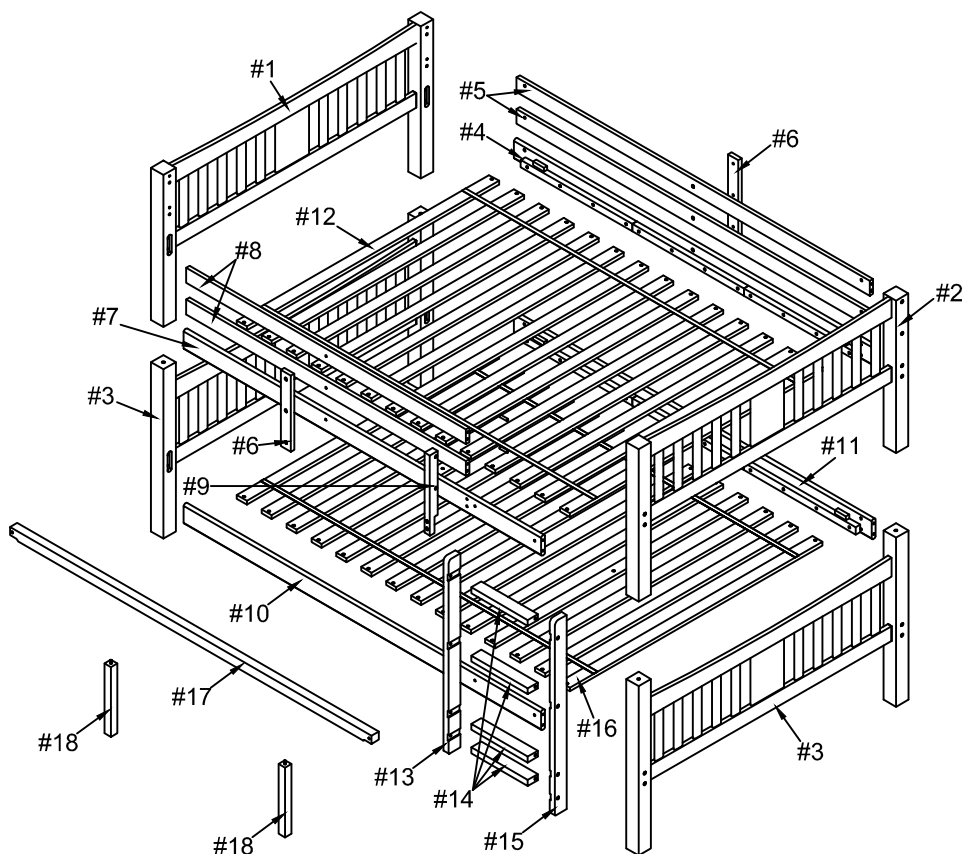
# CM-BK929F-VN is packed in 3 cases

Carton	Disignation	Part		Hardware
CM-BK929F-VN-1	Upper Headboard	#1		CM-BK929F-VN-2
	Upper Footboard	#2		 #A x 16pcs
	Upper Slat (14pcs)	#12		 #B x 22pcs
CM-BK929F-VN-2	Lower headboard & Footboard	#3		 #C x 2pcs
	Lower Slat (14pcs)	#16		 #D x 4pcs
CM-BK929F-VN-3	Upper Side Rail (Back)	#4		 #E x 4pcs
	Long Guard Rail	#5		 #F x 6pcs
	Vertical Guard Rail Support	#6		 #G x 24pcs
	Upper Side Rail (Front)	#7		 #H x 8pcs
	Short Guard Rail	#8		 #I x 4pcs
	Front Guard Rail Support	#9		 #J x 5pcs
	Lower Side Rail (Front)	#10		 #K x 56pcs
	Lower Side Rail (Back)	#11		 #L x 8pcs
	Left Side Rail Ladder	#13		 #M x 2pcs
	Step Ladder	#14		 #N x 2pcs
	Right Side Rail Ladder	#15		 #O x 1pc
	Rail Support	#17		
	Support Leg 30x30x330mm	#18		

# ASSEMBLY INSTRUCTIONS

## Exploded View

1



2

Part #3 x2pcs

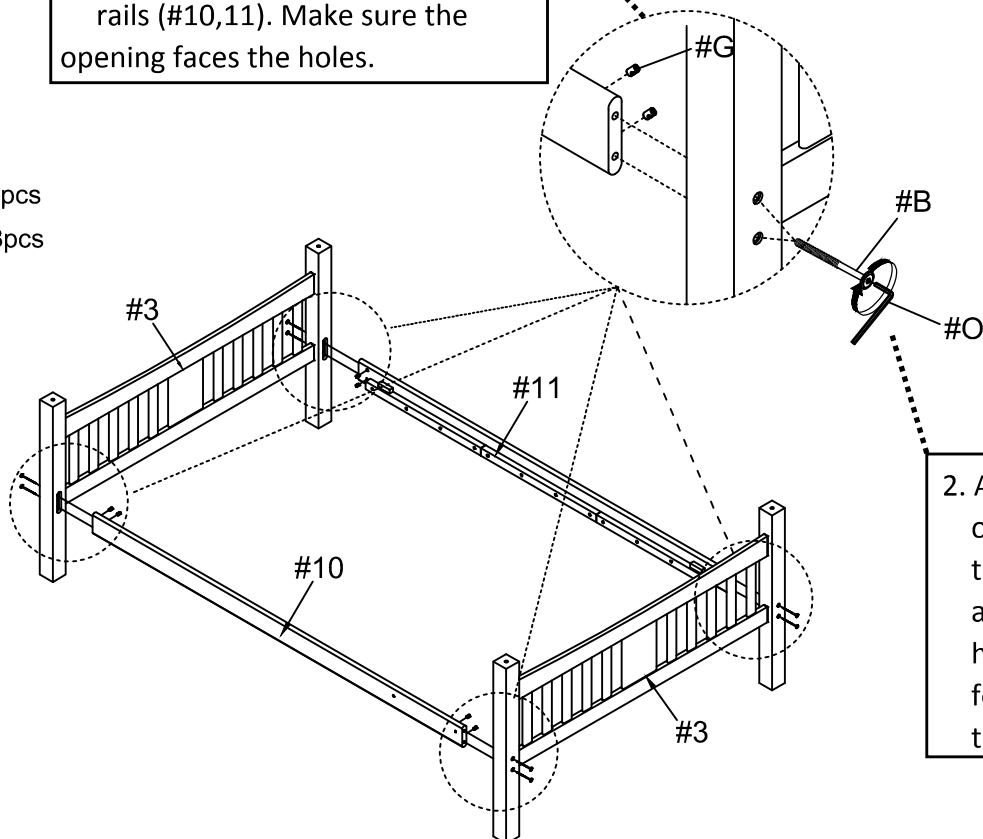
Part #10 x1pc

Part #11 x1pc

Hardware #B x8pcs

Hardware #G x8pcs

1. Insert the nuts (#G) into the holes along the sides of the lower side rails (#10,11). Make sure the opening faces the holes.



2. Align each end of the side rails to the holes along the lower headboard and footboard (#3), then secure.

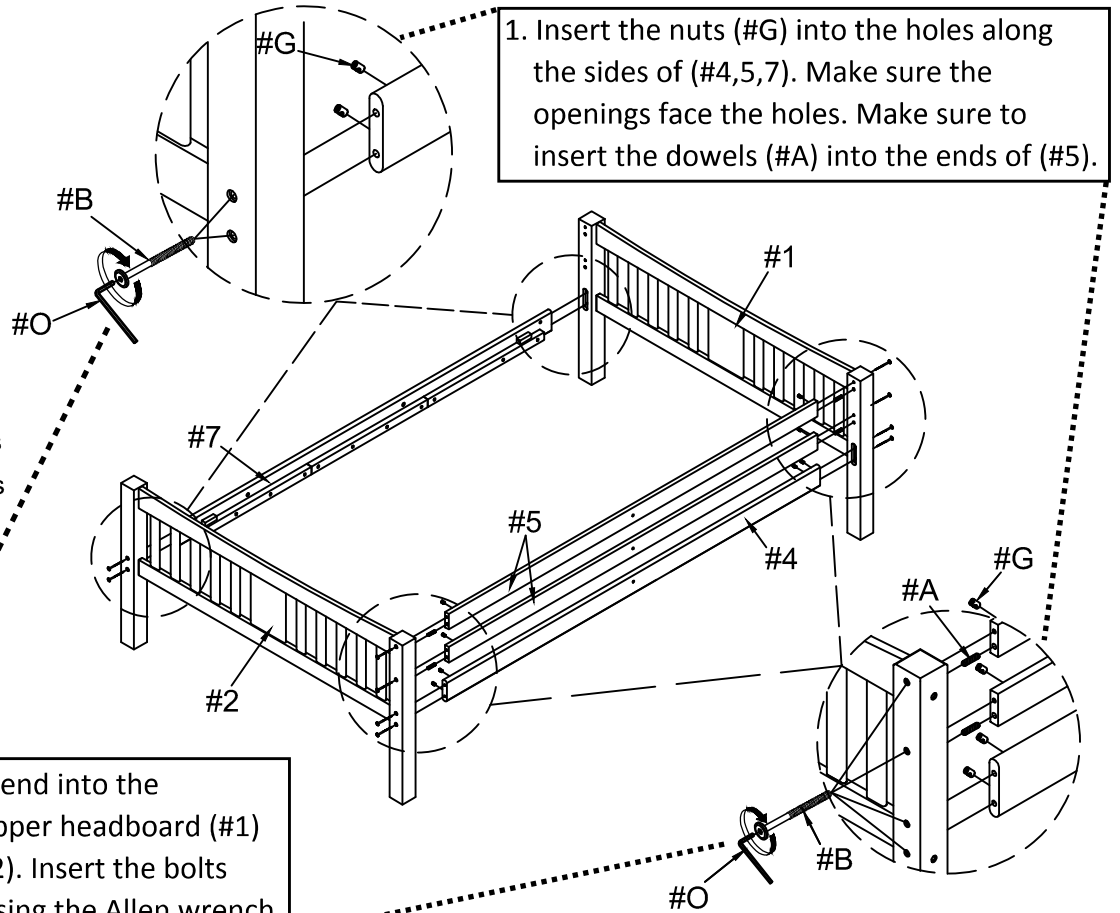


# ASSEMBLY INSTRUCTIONS

## 3

Part #1 x1pc  
 Part #2 x1pc  
 Part #4 x1pc  
 Part #5 x2pcs  
 Part #7 x1pc  
 Hardware #A x4pcs  
 Hardware #B x12pcs  
 Hardware #G x12pcs

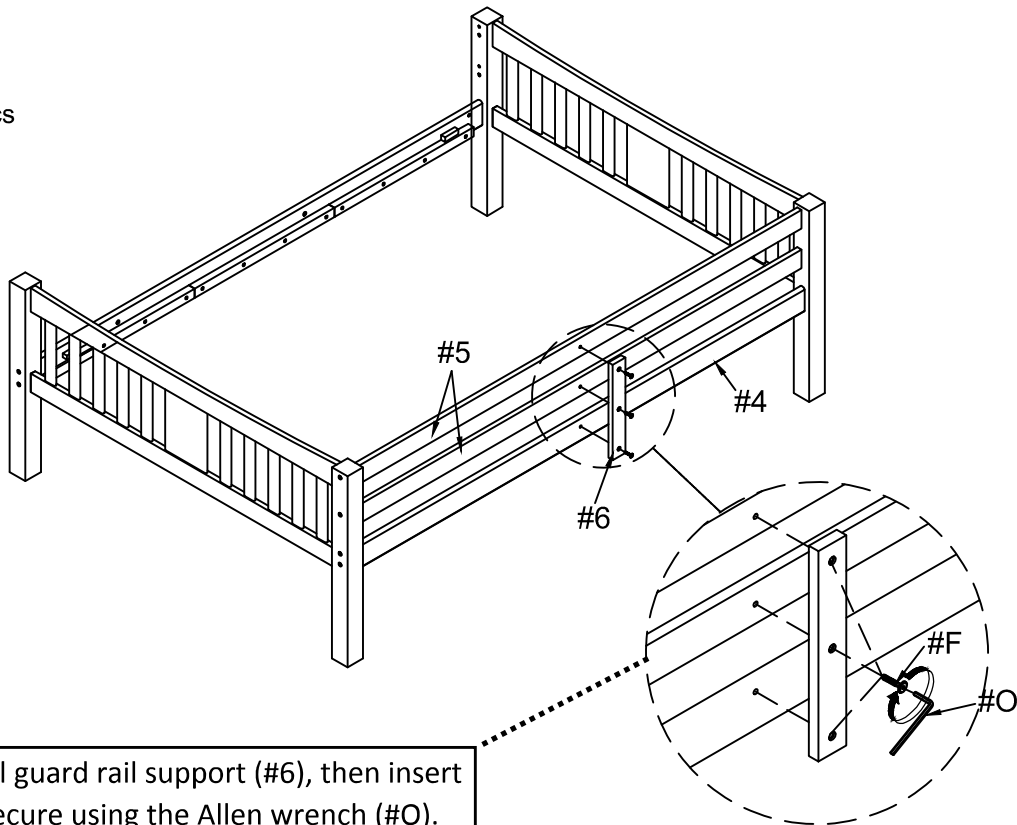
1. Insert the nuts (#G) into the holes along the sides of (#4,5,7). Make sure the openings face the holes. Make sure to insert the dowels (#A) into the ends of (#5).



2. Align/Insert each end into the holes along the upper headboard (#1) and footboard (#2). Insert the bolts (#B) and secure using the Allen wrench.

## 4

Part #6 x1pc  
 Hardware #F x3pcs



Align the vertical guard rail support (#6), then insert the bolts (#F). Secure using the Allen wrench (#O).

# ASSEMBLY INSTRUCTIONS

## 5

Part #8 x2pcs

Part #9 x1pc

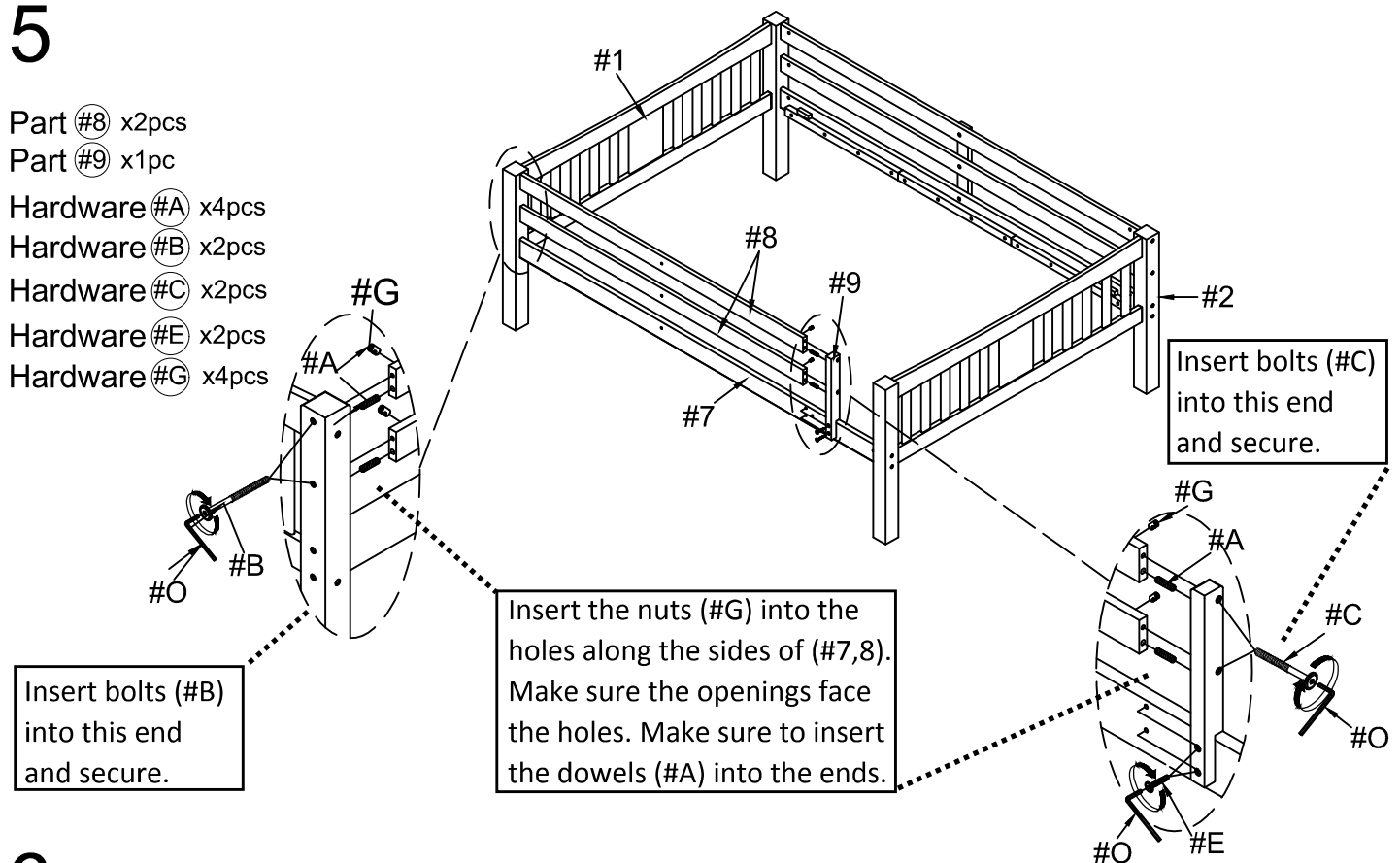
Hardware #A x4pcs

Hardware #B x2pcs

Hardware #C x2pcs

Hardware #E x2pcs

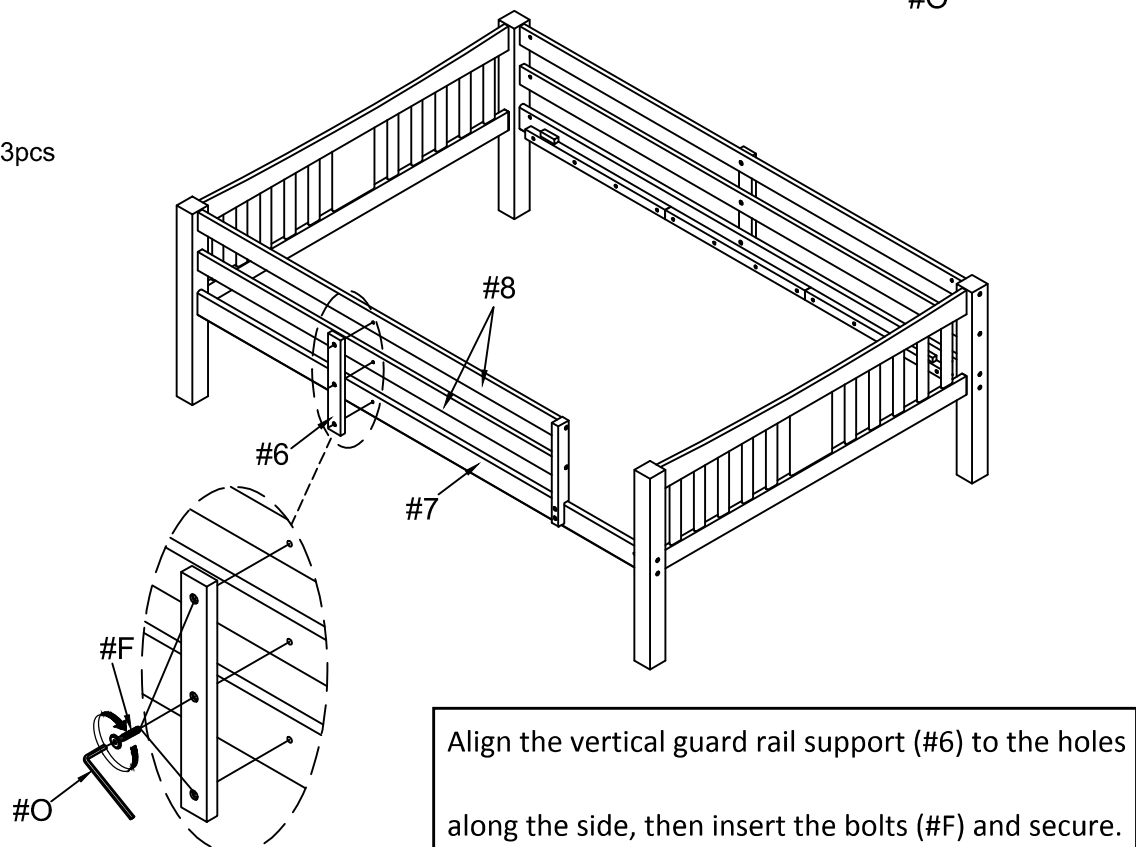
Hardware #G x4pcs



## 6

Part #6 x1pc

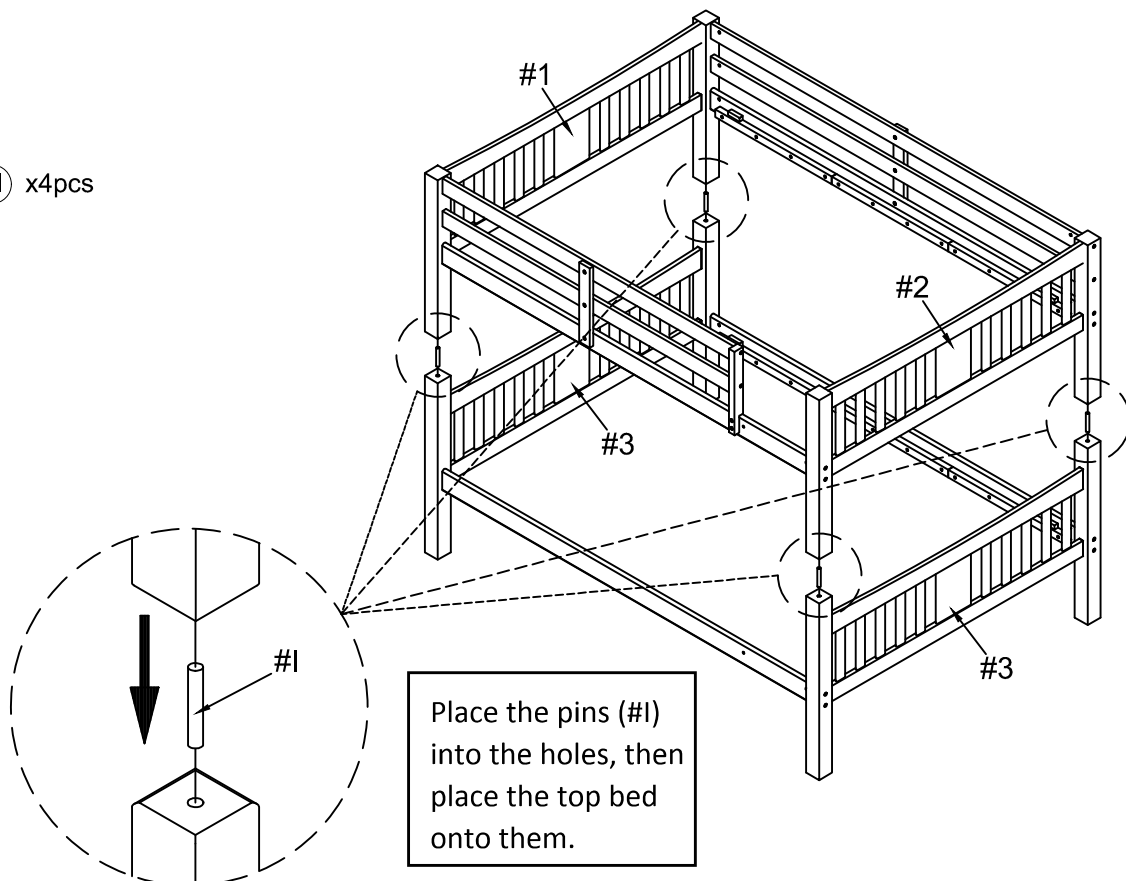
Hardware #F x3pcs



# ASSEMBLY INSTRUCTIONS

## 7

Hardware (#I) x4pcs



## 8

Part (#13) x1pc

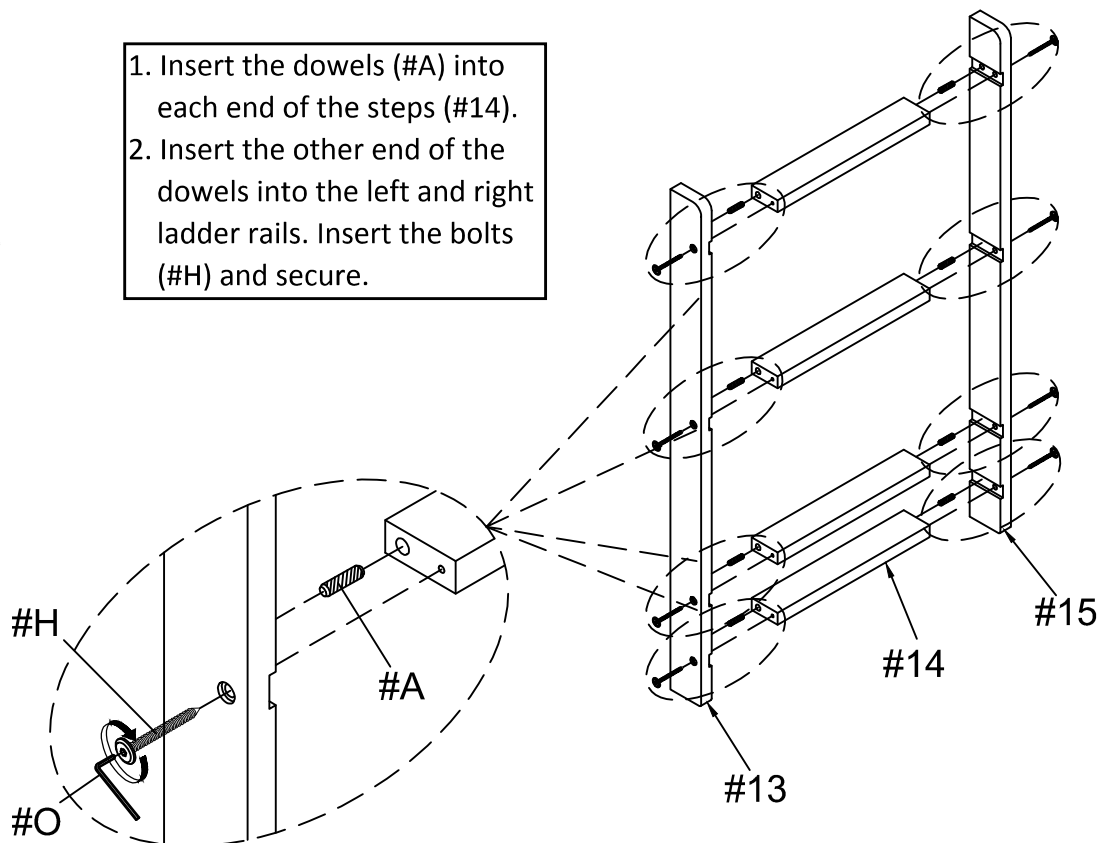
Part (#14) x4pcs

Part (#15) x1pc

Hardware (#A) x8pcs

Hardware (#H) x8pcs

1. Insert the dowels (#A) into each end of the steps (#14).
2. Insert the other end of the dowels into the left and right ladder rails. Insert the bolts (#H) and secure.

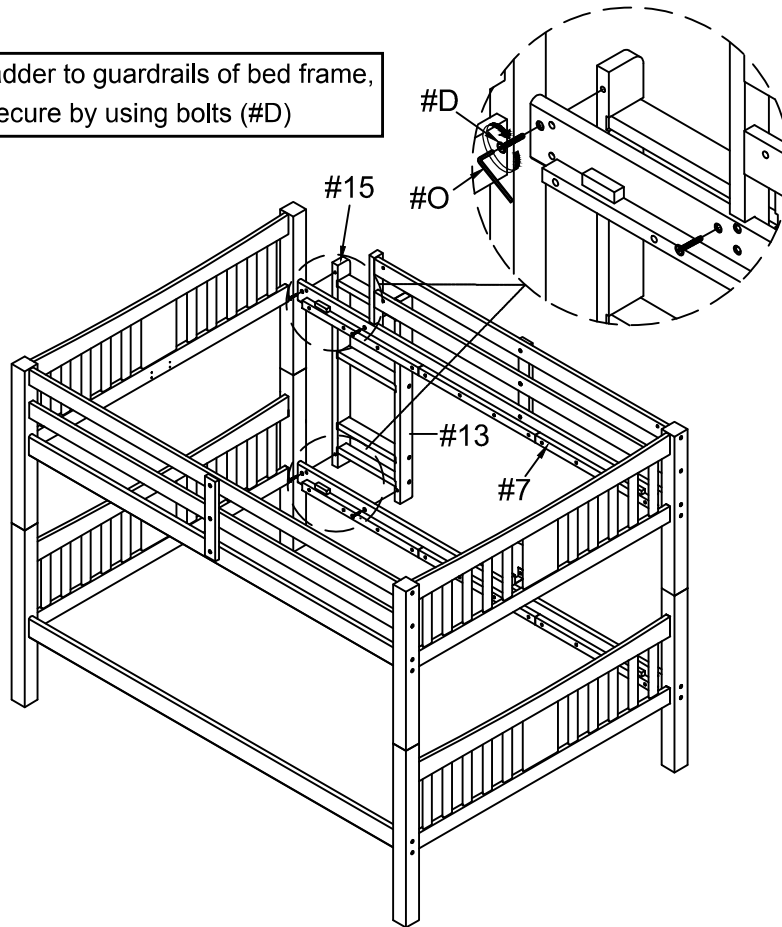


# ASSEMBLY INSTRUCTIONS

## 9

Align ladder to guardrails of bed frame,  
then secure by using bolts (#D)

Hardware (#D) x4pcs



## 10

Part (#17) x1pc

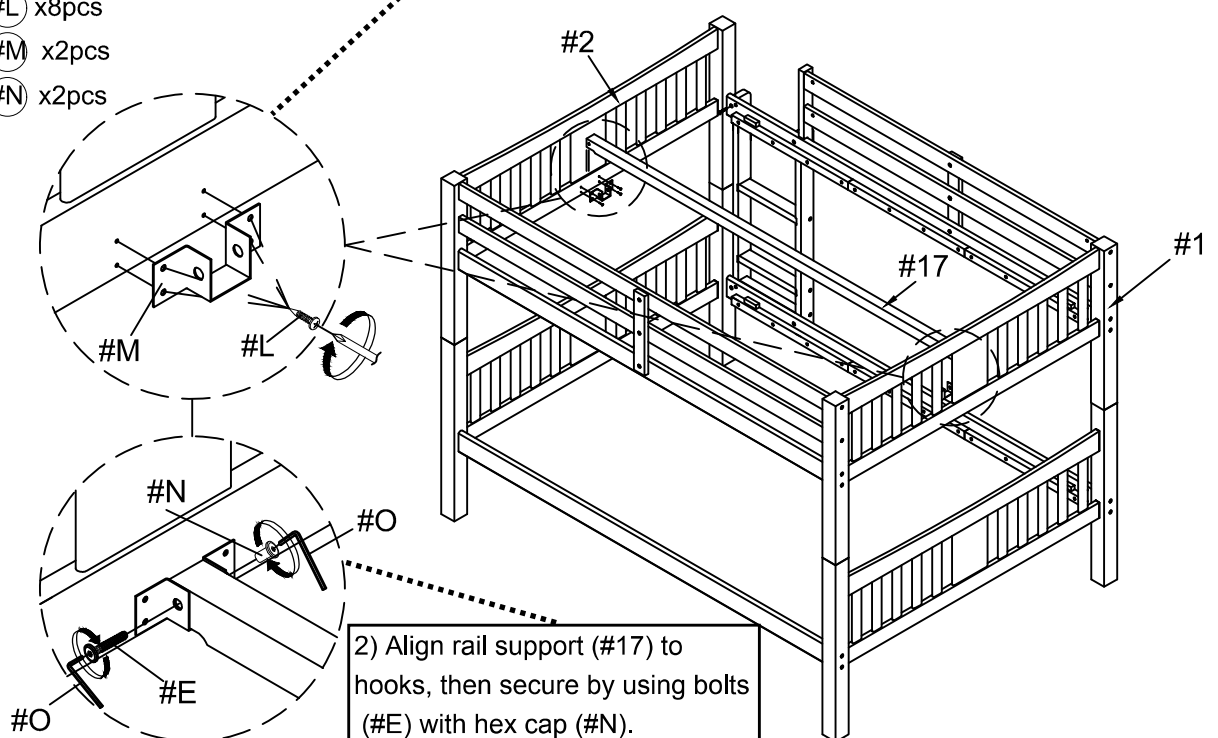
Hardware (#E) x2pcs

Hardware (#L) x8pcs

Hardware (#M) x2pcs

Hardware (#N) x2pcs

1) Align hooks (#M) to the bed frame,  
then secure by using screws (#L).



2) Align rail support (#17) to  
hooks, then secure by using bolts  
(#E) with hex cap (#N).

# ASSEMBLY INSTRUCTIONS

## 11

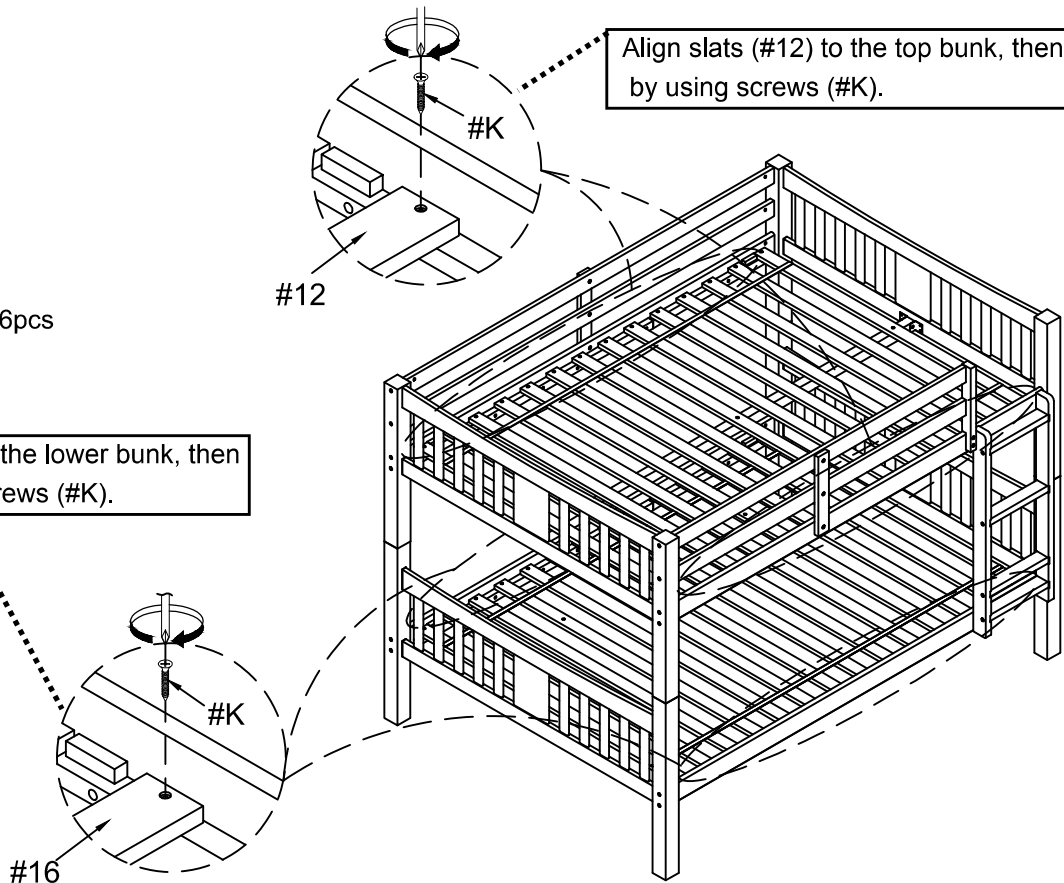
Part #12 x1set

Part #16 x1set

Hardware #K x56pcs

Align slats (#16) to the lower bunk, then secure by using screws (#K).

Align slats (#12) to the top bunk, then secure by using screws (#K).



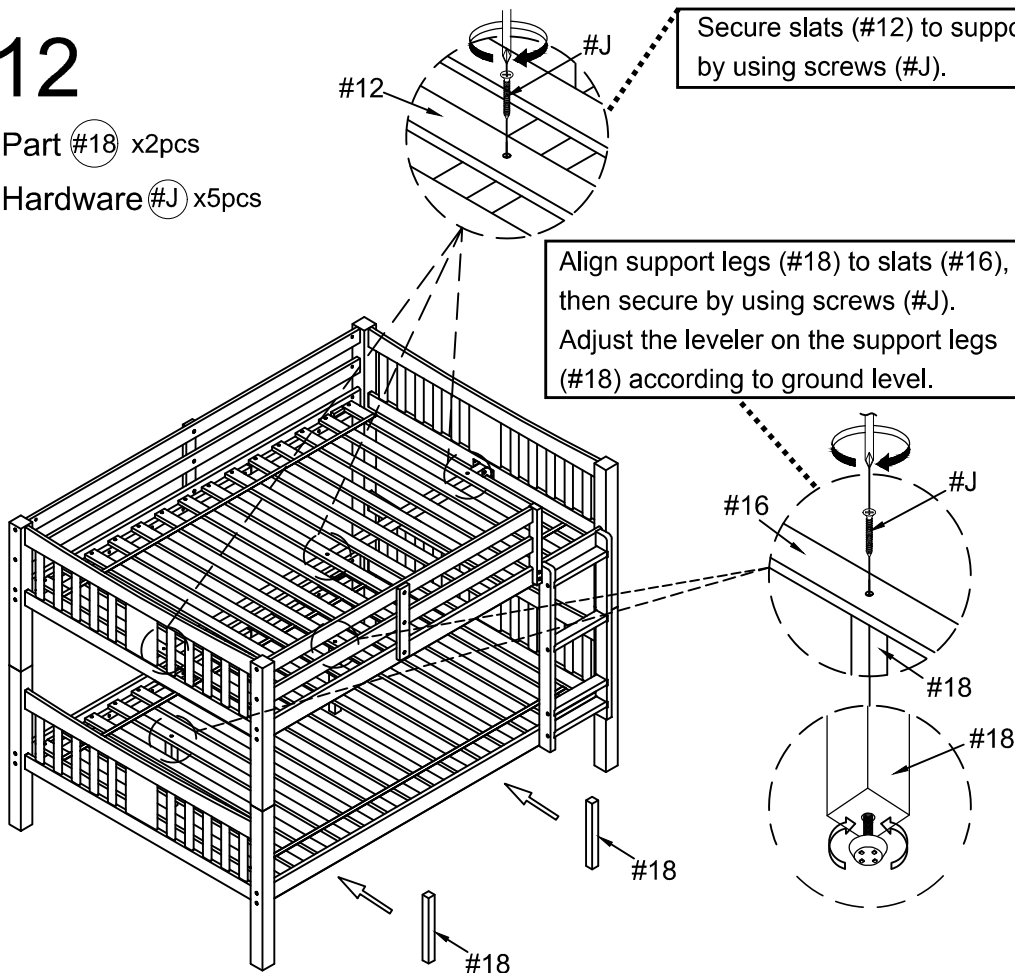
## 12

Part #18 x2pcs

Hardware #J x5pcs

Secure slats (#12) to support rail by using screws (#J).

Align support legs (#18) to slats (#16), then secure by using screws (#J).  
Adjust the leveler on the support legs (#18) according to ground level.



## ASSEMBLY COMPLETED



Please ensure the furniture rests on an even and flat surface. If the product wobbles or feels loose, double-check all bolts and/or screws are properly tightened and secured.



### Keep this handy!

Please retain this instruction manual and any order-related information for future reference.



### Lift, don't drag!

To avoid damage to product please always LIFT the product when transporting or adjusting the placement.

## Safety Warnings for Bunk Beds

1. Read and follow the information on the WARNINGS shown on the end structure of the upper bunk and on the carton.
2. Do not remove warning label from the bed.
3. Keep these instructions for future reference.
4. **IMPORTANT: Must use Bunkie mattress or Bunkie board.** The proper sizes for the **UPPER/LOWER TWIN-SIZE** Bunkie mattress or Bunkie board should be 74" long and 37½" - 38½" wide with no more than 6" thickness and for the **UPPER/LOWER FULL-SIZE** should be 74" long and 53" - 54" wide with no more than 6" thickness.
5. Surface of mattress must be at least 5 inches (127 mm) **BELOW** the upper edge of guardrails.
6. The **MAXIMUM** weight capacity for the upper bunk is not to exceed 175 lbs.
7. Do not allow children under 6 years of age to use the upper bunk.
8. Periodically check and ensure that the guardrails, ladder, handle and other components are in their proper position, free from damage, and that all connectors are tightened and secured.
9. **DO NOT** allow horseplay, rough playing or jumping on the beds and do not allow playing or hiding under the beds.
10. Always use the ladder for entering or leaving the upper bunk.
11. Do not use substitute parts. Contact the manufacturer or dealer for replacement parts.
12. Use of a nightlight may provide added safety precaution for a person using the upper bunk.
13. Always use the guardrails on both sides of the upper bunk.
14. If the bunk bed will be placed next to a wall, the guardrail that runs the full length of the bed should be placed against the wall to prevent entrapment between the bed and the wall.
15. The use of water or sleep flotation mattresses is prohibited.
16. No more than one person is allowed on the upper bunk at all times.



## **WARNING: STRANGULATION HAZARD**

Never attach or hang objects to any part of the bunk bed that are not designed for use with the bed. Objects such as hanger, hook, belt, bag, rope, string, etc. should not be used on or around the bunk bed.